STATE OF NEVADA
PUBLIC RECORDS TASK FORCE

APPENDIX E-3

Examples of Nevada Government Entities' Fee Schedules for Public Records Requests

Churchill County General Fees	
Fee Description	Fee (03/05/2026)
Photocopies black and white - 8 1/2”x11”	$0.30
Photocopies black and white - 11”x17”	$1.00
Photocopies color - 8 1/2”x11”	$1.00
Photocopies color - 11”x17”	$2.00
Electronic Storage (thumb drive, CD)	Price of USB

Public Records Request	
Paper Copies	$0.05 per page
Electronic Storage (thumb drive, CD)	Price of USB
Postage	Actual cost
Personnel Costs	$23.31 per hour*
*Personnel Costs shall be charged at the minimum hourly rate of a Legal Secretary for staff time that exceeds 10 hours	
Payment of half the estimated amount must be made prior to fulfillment of the request. Any remaining amount is due upon completion of fulfillment of the request. The records will not be released until all outstanding amounts have been paid. If payment is required, the requester will be provided with an anticipated completion date, estimated from the date that the initial payment is made.	

Assessor	
Fee Description	Fee (03/05/2026)
Assessor Data Files	No Fee for electronic files
Mobile Home Moving Permits	$5.00 per section
Aerial Photo Prints Color – 8 1/2”x11”	$3.00
* Additional fees may be applied depending on the data requested.	

Cooperative Extension	
Fee Description	Fee (03/05/2026)
40H Annual Membership	$5.00

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R-48-2019

AMENDED RESOLUTION CONCERNING THE FEES CHARGEABLE FOR COPYING AND CERTIFYING PUBLIC RECORDS, AND FOR PROVIDING OTHER SERVICES REGARDING PUBLIC RECORDS

WHEREAS, in 2001 the City Council adopted Resolution No. R-103-2001, establishing fees to charge the public for copying and certification of general public records; and

WHEREAS, the City Council adopted updated and superseding resolutions in 2013 and 2016 to 1) account for intervening legislative and recordkeeping changes, 2) establish a means by which records requests could be processed in a consistent manner, and 3) reestablish in one place the charges for copying and certification, as well as the City's policies and charges applicable to the circumstances addressed by intervening legislation; and

WHEREAS, the City Council desires by means of this Resolution to continue the previous approach and to update the listing of fees and policies in accordance with applicable State legislation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas as follows:

1. The charge for copying records that are to be produced as paper copies shall continue to be one dollar ($1.00) per page up to a size of 11 inches by 17 inches, and the charge for certification of records shall continue to be two dollars ($2.00) per document.

2. The charge for copying records that are to be produced as paper copies with a size in excess of 11 inches by 17 inches shall continue to be three dollars ($3.00) per page.

3. Except as provided in Paragraph 7, there is no charge for providing copies electronically.

4. Per NRS 629.061(4) and (5), the photocopying fee for health care records, as defined in that chapter, cannot exceed sixty cents ($0.60) per page.

5. In accordance with State law, a copy of meeting minutes and a copy of an audio recording of a meeting (including a video recording where that recording constitutes the audio recording) shall be provided to a requester at no charge.

6. A flat research fee of thirty-two dollars ($32.00) per hour shall be charged for staff time spent in excess of ten hours, for the research, collection and compilation of information and documents pursuant to a public records request. There is no fee for the first ten hours, and the fee applies regardless of the staff

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involved in the processing of the request. The flat research fee described in this Paragraph is deemed to be an actual cost incurred by the City in the provision of the public record, exclusive of and in addition to any costs that the City incurs regardless of whether or not a person requests a copy of a particular public record.

7. The charge for providing electronic files on a USB (aka thumb) drive is ten dollars ($10.00) per device.

8. If there are any additional material costs to the City for the production of a public record, such as other storage media for electronic files, those costs will be charged to the requester. These costs will be estimated and disclosed in advance.

9. The fee schedule for the Municipal Court is set by judicial order, and therefore it is acknowledged that some Municipal Court records requests fees may depart from the above-mentioned amounts.

10. The City Attorney and the City Clerk shall have the authority to consider and set departures from the standard copying and certification fees upon a showing of good cause.

11. This Resolution supersedes Resolution No. R-23-2016 previously adopted by the City Council.

PASSED, ADOPTED, AND APPROVED this 18th day of December, 2019.

CITY OF LAS VEGAS

BY _____
~~CAROLYN G. GOODMAN, Mayor~~
Michele Fiore, Mayor Pro-Tem

ATTEST:

_____
LUANN D. HOLMES, MMC
City Clerk

APPROVED AS TO FORM

_____ 11-26-19
Val Steed, Date
Deputy City Attorney

Adopted Fees and Charges FY 26/27
City Wide

Basic Fees

Fee Type	FY26/27 Adopted Fees	Notes
Copies - standard - non-color	$0.05	Per page, with the first five (5) pages of the copy project free
Copies - standard- color	$0.05	
Photographs	$1.00	Per Photograph
CD/ DVD	$2.00	Per CD
Return Check Fees	$39.00	
Public Records Requests - Materials	Actual Cost	
Postage	Actual Cost	
Recordation Fee - Sewer Lien	$33 plus any applicable Washoe County Fee	Fee linked to lien recordation and lien releases

Appeals Fees

Fee Type	FY26/27 Adopted Fees	Notes
Administrative Appeal	$100.00	
Land Use Appeal	$250.00	
Alarm Appeal Fee	$27.00	

Franchise Fees

Fee Type	FY26/27 Adopted Fees	Notes
Sanitation - Solid Waste and Recyclable Materials franchise fee	14.00%	Previously this has been located in RMC

Adopted Fees and Charges FY 26/27
Police

Police Reports and Misc. Copies

Fee Type	FY26/27 Adopted Fee	Notes
Body-Worn Camera Copy of Recording (per hour)	$34.00	1-15 mins - $8.50 (minimum charge); 16-30 mins - $17.00; 31-45 mins - $25.50; 46-60 mins - $34.00
Subpoena Fee - Initial	$28.00	NRS 50.225
Criminal History Record Check	$50.00	NRS 179A.140

Work Card Employees

Fee Type	FY26/27 Adopted Fee	Notes
Vehicles for Hire*		
Towing and Booting Drivers*	$115.00	$76 + FBI Fee of $39.00
Pawnbrokers/Secondhand/Auctioneers*	$115.00	$76 + FBI Fee of $39.00
Firearms Return Processing Fee	$55.00	Processing fee applied when firearm is returned after surrender.

Business Owners & Privilege Licenses

Work Cards Required

Fee Type	FY26/27 Adopted Fee	Notes
Escort or Outcall**	$115.00	$76 + FBI Fee of $39.00
Dancers**	$115.00	$76 + FBI Fee of $39.00
Pawn**	$115.00	$76 + FBI Fee of $39.00
Tow or Booting**	$115.00	$76 + FBI Fee of $39.00

Alarm Fees

Fee Type	FY26/27 Adopted Fee	Notes
Alarm - New Permit - Commercial	$31.00	
Alarm - Renewal - Commercial	$31.00	
Alarm - new permit - Residential	$31.00	
Alarm - Renewal - Residential	$31.00	
Alarm - Renewal - Res/Senior	$10.00	
Alarm - new permit - Res/Senior		
False Alarm Fees - Intrusion	$98.00	
False Alarm Fees - Robbery, Duress & Panic	$265.00	
False Alarm Fee - Alarm Company	$98.00	

Clark County Assessor's Office
Fee Schedule

Effective July 1, 2024

MAPS

Assessor Parcel Maps	**$1.00 per page**
Las Vegas Area Index Map (72" x 84")	**$20.00**
Las Vegas Area Index Map (36" x 48")	**$15.00**
Outlying Area Index Map (24" x 36")	**$10.00**
Total Parcel Map (24" x 36")	**$10.00**
Las Vegas Metropolitan Area Tax District Map (24" x 36")	**$10.00**
Clark County Tax District Map (36" x 36")	**$10.00**
Complete set of Assessor Maps (digital)	**$200.00**

PRINTOUTS

Photocopies, Computer or Fiche	**$.15 per page**
Certification of Assessor's Maps and Records	**$1.00 per page**
Fax Copies	**$1.00 per page**

*SUBSCRIPTION

Monthly Subscription of Assessor Data Files	**$300.00 per month**

There is no charge for parcel maps and printouts requested by property owners, their representatives with a current authorization letter, or any government entity. However, the certification fees will still apply.

RESEARCH FEES

Hourly (any portion of an hour is charged at the full hour rate)	**$ 50.00 per hour.**

PROGRAMMING FEES

Hourly (any portion of an hour is charged at the full hour rate)	**$100.00 per hour.**

*Fees may be waived upon request and approval for the following subscribers, providing the data requested will used for non-commercial purposes only:

- Student or faculty member of a college or university
- Government agency

STATE OF NEVADA

JOE LOMBARDO, *Governor*
PUOY K. PREMSRIRUT, *Chairwoman*
KARA J. KELLEY, *Vice Chairwoman*
ERIC WITKOSKI, *Executive Director*

GEORGE M. CAAN, *Commissioner*
MARILYN KIRKPATRICK, *Commissioner*
DAN H. STEWART, *Commissioner*
STEVE WALTON, *Commissioner*
CODY T. WINTERTON, *Commissioner*

COLORADO RIVER COMMISSION
OF NEVADA

PUBLIC RECORDS REQUEST FEES

FEES:

1. $0.01 per page for black and white copies.
2. $0.05 per page for color copies.
3. $0.25 per compact disc for audio copies of a Colorado River Commission meeting.

TRANSCRIPTS:

For verbatim transcripts of a Commission hearing, the fee charged is the actual per page charge incurred by the Colorado River Commission of Nevada in accordance with its contract with the transcription service.

POSTAGE:

The requestor is responsible for pre-paying estimated postage.

WAIVER OF FEES:

Fees will not be charged:
1. If the estimated total cost is $25.00 or less.
2. To current customers of the Colorado River Commission of Nevada for records related to their account.
3. To any city, county, state or federal agency.

PAYMENT:

Payment may only be made by check or money order payable to the "Colorado River Commission of Nevada."

PROCEDURE FOR REQUESTING COPIES/RESEARCH/TRANSCRIPTION:

1. A detailed request for records should be submitted in writing on the form provided.
2. An estimate of the time required to fulfill the request will then be determined and a cost estimate provided if the costs will exceed $25.00.
3. For any fee which exceeds $25.00, half must be paid in advance.

100 N. City Parkway, Suite 1100, Las Vegas, Nevada 89106-4614
Phone: (725) 246-0436
Fax: (725) 204-7923
http://crc.nv.gov

Fiscal Year	Budget De	Budget De	Budget Div	Budget Div	Budget Acc	Fee	Amount	Fingerprint Fee
2018	BDC	LICENSING	BDC	BDC LICEN	B005	CA Application Fee	100.00	39.00
2018	BDC	LICENSING	BDC	BDC LICEN	B005	CA Biennial Certificate Renewal	120.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	CA Exam Fee	75.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	CA-Reinstatement	70.00	
						DC Application Fee	200.00	39.00
2018	BDC	LICENSING	BDC	BDC LICEN	B005	DC Initial License Fee	225.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	DC-Inactive to Active	300.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	DC-Suspended/Expired to Active	500.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	DC Biennial License Renewal	700.00	
						DC Bienniel Inactive Renewal	250.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Continuing Education	50.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Duplicate/Reprint Wall Certificate	25.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Letter of Good Standing	25.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Mailing List (CA, DC, etc.)	25.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Mailing List Labels	35.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Preceptor DC	35.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Preceptor Student	35.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Temporary License	50.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Temporary Application	50.00	
2018	BDC	LICENSING	BDC	BDC LICEN	B005	Returned Check Fee	25.00	

Pro-Rated Renewal Fees	
	DC
Initial License Obtained January 1 to May 31 of even year	350.00
Initial License Obtained June 1 to December 31 of even year	0.00
	CA
Initial License Obtained January 1 to May 31 of odd year	60.00
Initial License Obtained June 1 to December 31 of odd year	0.00

Statutory Authority NRS 634.135
Regulatory Authority NAC 634.200

Central Services Records Division
555 Wright Way
Carson City, NV 89711-0250
(775) 684-4590
dmv.nv.gov

GUIDELINES AND FEES FOR INDIVIDUAL RECORD INQUIRIES

This guide is for the most effective use of Nevada records. If you provide specific information, a record search can be accomplished more efficiently.

Identifiers for driver's license inquiries:

- Driver's license number
- Social Security Number
- Name, date of birth, and address

Identifiers for registration/title inquiries:

- Vehicle Identification Number (VIN)
- Registered owner's name and address

Payment in full is due at the time record requests are submitted. Requests submitted without payment will be denied. The Nevada DMV accepts personal and cashier's checks, money orders, Visa, MasterCard, and Discover. Please make checks payable to the Department of Motor Vehicles, **RECORDS SECTION. PLEASE DO NOT SEND CASH**.

D1 DRIVER LICENSE INFORMATION – Provides information shown on the front of the driver's license. Fee: $5.00

D2 DRIVER RECORD INFORMATION – Provides information shown on the front of the driver's license and convictions for the past three or ten years. Fee: $7.00

ORIGINAL ISSUE DATE – Date driver's license was originally issued (includes drive history). Fee $10.00

D3 DRIVER LICENSE CLEARANCE LETTER – States Nevada record is clear to obtain a driver's license in other states. Fee: $6.00

NO MATCH CLEARANCE LETTER – States Nevada does not have a match for a driver's license. Fee: $6.00

V1 VEHICLE REGISTRATION INFORMATION – Provides the year, make, model, expiration date, plate number and registered owner's name and address. Fee: $5.00

V2 VEHICLE TITLE INFORMATION – Provides owner(s) name and address and/or lienholder(s) name and address, title number, and date title was created. Fee: $5.00

V3(a) REGISTRATION HISTORY – Timeframe the vehicle was registered in Nevada. Fee: $7.00

V3(b) TITLE HISTORY – Provides copies of documents previously submitted for Nevada title creation/transfer. Fee: $7.00 plus any additional research (S3) $3.00 per page (includes front & back).

S2 CERTIFICATION OF DOCUMENTS Fee: $4.00

S3 RESEARCH FEE: $3.00 per page; includes front and back.

S4 TITLE VERIFICATION LETTER – States no Nevada title has been issued to a specific vehicle. Fee: $7.00

INSURANCE INFORMATION – Provides current insurance information on file. Fee: $5.00

HANDICAP PLACARD INFORMATION – Provides placard issuance information. Fee: $5.00

Social Security Numbers are not released. License plate numbers are not released, nor can information be obtained by the presentation of a license plate number; except to law enforcement agencies, governmental agencies processing parking violations, vehicle insurance companies, public administrators, public guardians, public defenders, and private investigators. No information will be released when multiple listings are found on a search by name only where no positive match can be established. Driver license withdrawal information is only provided to law enforcement agencies and the judicial system.

Fees for Public Records

Per NRS 239.052, a government entity is permitted to charge a fee for the actual cost incurred in the provision of a public record. This includes, without limitation, the cost of ink, toner, paper, media, and postage.

Pursuant to NRS 239.052(2), the Department of Administration chooses to waive this fee except for the following exceptions:

- Hard copy requests of 50 or more single pages
- Postage costs
- The media used to provide electronic records (e.g., thumb drive, discs)

The Department will inform the requestor of any fees prior to responding to the request.

The State Library Archives and Public Records provides their own fee schedule and estimate prior to responding to the request.

Fees List :

Black and white copies, up to 8.5” x 11”: $0.05 per page
Color, up to 8.5” x 11”: $0.50 per page
Compact Disc/DVD/Thumb Drive: $5.00 per device

Electronic versions (.pdf) could be too large to be emailed so other means of delivery can be discussed. The Department PIO will reach out to the requestor if the materials are too large to email.

2024 RECORDING FEES

REGULAR DOCUMENTS (per NRS 247.305)

Total Fee:

$37 Includes:

$25 Recording Fee

$12 Document Fee Breakdown: *

- $5 Technology Fund Fee
- $5 Legal service for indigent
- $1 Account to assist persons formerly in foster care
- $1 District Court appointed investigators compensation

$287 Notice of Default (NRS 107.080) (13a-b)

UCC & FIXTURE FILINGS

$60 for 1-2 pages (NRS 104.9525) $90 for 3-20 pages:

(add an additional $2 per page for 20 or more pages)

(add an additional $2 for each additional debtor or DBA name)

$90 UCC Pertaining to Public Finance Transactions

$60 UCC request for information fee

UCC SEARCH FEES

$60 UCC Search per name

$20 IRS Lien Search per name

MAP DOCUMENTS

$29 Parcel Map or Record of Survey Map (add $10 for each additional page)

Minor County Road Map, USGS TOPO Map (add $10 for each additional page) (NRS 403.190(4b) and 247.305) Includes:

$17 Parcel Map or Record of Survey Map Fee (NRS 278.468(1)(b),625.370)

$12 Document Fee: See Breakdown above at *

(Example: 5-page Parcel Map: $29 (1 page) + $40 (4 additional pages) = $69

MAP DOCUMENTS (continued)

$62 Division into Large Parcels Map, Subdivision Map or Planned Unit Development Map (add $10 for each additional page) Includes:

$50 Division into Large Parcels Map Fee (NRS 278.450)
Planned Unit Development Map Fee (NRS 278.570 (4)
Subdivision Map Fee (NRS 278.450)

$12 Document Fee: See Breakdown above at *

(Example: 5-page Large Parcel Map $62 (1 page) + $40 (4 additional pages) = $102)

MINING FEES

$32 Certificate of Location (COL) & Amended COL **(Per Claim)**
Includes:
$10 Recording Fee (AB 169)
$10 Department of Minerals Fee (NRS 513.094, 517.185)
$12 Document Fee: See Breakdown above at *

MINING MAPS

Mill Site, Lode, Relocation or Tunnel Right
$15 per claim (NRS 517.040)
$ 12 Document Fee: See Breakdown above at *
(Example: 4 claims $15 + $12 = $72)

Placer Claims
$1 per acre plus $12 Document Fee (NRS 517.100, 517.110,247-305)
(Example: 20 acres, $l+ $12 = $32)

MINING MAPS (continued)

$37 **Amended Claim Map Includes:**

$25 if location does not change

$12 Document Fee: See Breakdown above at *

Notice of Location Includes:

$10 Per Claim

$12 Document Fee: See Breakdown above at *

(Example: 10 Claims, $IO + $12 = $112)

Notice of Intent Includes:

$12 Per Claim

$12 Document Fee: See Breakdown above at *

(Example: 20 claims x $12 + $12 = $252)

COPY FEES

$4	CERTIFIED COPY OF AN OFFICIAL RECORD
$15	CERTIFIED MARRIAGE CERTIFICATE
.10¢	MISC. COPIES PER PAGE IF MORE THAN 20 PAGES
.50¢	FFN, MARRIAGE LICENSE, PUBLIC RECORD REQUESTS PER PAGE
$7	CD OR USB (In addition to copy fees)
$l/$2	MAP COPY: Small/Large

Will not issue a copy of a birth certificate unless more than 100 years old. The fastest way to obtain a birth or death record is ordering online through Vitalchek.com or by phone through Vital Check at 877-456-5410.

District Court and Clerk Fees

Updated July 1st, 2024

No fee may be charged to any attorney at law admitted to practice in this State for searching records or files in the office of the clerk. No fee may be charged for any services rendered to a defendant or the defendant's attorney in any criminal case or in habeas corpus proceedings – NRS 19.013	
	$ Amount
ADOPTIONS	
Commencement of any adoption - NRS 19.013(1) $56; 19.020(1) $3; 19.0302(1a) $99; 19.031(1) $25	183
Commencement of an adoption of a child with special needs – NRS 19.034(1)	1
Petition by natural parent or adoptive parent who has entered into an agreement that provides for post adoptive contact pursuant to NRS 127.187 files a petition – NRS 19.034(2)	1
BONDS	
Bonds - Power of Attorney Filing a certified copy of an appointment of bail agent by Power of Attorney – NRS 19.013(1), 680b.010(21)	15
CIVIL	
Commencement or Petition – NRS 19.013(1) $56; 19.020(1) $3; 19.030 $32; 19.0302(1a) $99; 19.031(1) $25	215
More than one plaintiff at the time of commencement: Fee per plaintiff. – NRS 19.0335(1a)	30
Amended Complaint to name additional plaintiff: For each additional plaintiff – NRS 19.0335(1c)	30
Answer or Appearance upon the filing of the FIRST PAPER in an action. – NRS 19.013(1) $44; 19.0302(1b) $99; 19.031(1) $25	168
Answer or Appearance that involves more than one defendant: For each additional defendant named in an answer when the answer is filed. – NRS 19.0335(1b)	30
Answer/Opposition/Response to Motion to Modify (most civil). When a party files a pleading to answer/oppose/or otherwise respond to a motion to modify a final order in a civil action. Excludes the first motion to modify in a joint petition for a divorce. – NRS 19.031	25
Domestic Action - When filing complaint/petition for BREACH OF CONTRACT, NEGLIGENCE, or TORT when there is only one plaintiff/petitioner– NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Third-party complaint – NRS 19.0302(1g)	135

Demand for Trial (9 jurors x $40) – NRS 6.150(6)	360
Entry of Judgment, Confession (If Confession of judgment does not exceed $15,000, District Court lacks jurisdiction pursuant to NRS 4.370 and it must be filed in Justice Court) – NRS 17.110	28
Minor: If an un-emancipated minor has a disputed claim for money against a third person – NRS 41.200(7)	0
Writ of Attachment, Garnishment, Execution, or Designed to Enforce any judgment – NRS 19.0302(1i)	10
Transfer of any action or proceeding FROM a district court of ANOTHER COUNTY – NRS 19.0302(1a) ($99), 19.0131(1) ($56), 19.020(3) ($5), 19.031, 19.030 ($32)	215
CIVIL BUSINESS MATTERS	
Commencement or Petition – NRS 19.013(1) ($56), 19.020(1) ($3), 19.031(1) ($25), 19.030 ($32); 19.0302(1e) ($1,359)	1475
More than one plaintiff at the time of commencement: Fee per plaintiff. – NRS 19.0335(1a)	30
Amended Complaint to name additional plaintiff: Fee per each additional plaintiff – NRS 19.0335(1c)	30
Appearance of any defendant or any number of defendants Answering jointly upon the filing of the FIRST PAPER in the action – NRS 19.013(1) ($44), 19.0302(1e) ($1,359), 19.031(1) ($25)	1428
Answer or Appearance that involves more than one defendant: For Each additional defendant named in an answer when the answer is filed. – NRS 19.0335(1b)	30
Answer/Opposition/Response to Motion to Modify (most civil). When a party files a pleading to answer/oppose/or otherwise respond to a motion to modify a final order in a civil action. Excludes the first motion to modify in a joint petition for a divorce. – NRS 19.031	25
Third-party complaint – NRS 19.0302(1g)	135
Demand for Trial (9 jurors x$40) – NRS 6.150(6)	360
Entry of Judgment, Confession (If Confession of Judgment does not exceed $15,000, District Court lacks jurisdiction pursuant to NRS 4.370 and it must be filed in Justice Court) – NRS 17.110	28
Writ of Attachment, Garnishment, Execution, or Designed to Enforce any judgment – NRS 19.0302(1i)	10

CIVIL CONSTRUCTIONAL DEFECT or COMPLEX	
Commencement or Petition – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.0302(1f) ($349), 19.031(1) ($25)	465
More than one plaintiff at the time of commencement: Fee per plaintiff. – NRS 19.0335(1a)	30
Amended Complaint to name additional plaintiff: Fee per each additional plaintiff – NRS 19.0335(1c)	30
Appearance of any defendant or any number of defendants Answering jointly, to be paid upon the filing of the first paper in the action – NRS 19.013(1) ($44), 19.031(1) ($25), 19.0302(1f) ($349)	418
Answer or Appearance that involves more than one defendant: For Each additional defendant named in an answer when the answer is filed. – NRS 19.0335(1b)	30
Answer/Opposition/Response to Motion to Modify (most civil). When a party files a pleading to answer/oppose/or otherwise respond to a motion to modify a final order in a civil action. Excludes the first motion to modify in a joint petition for a divorce. – NRS 19.031	25
Third-party complaint – NRS 19.0302(1g)	135
Demand for Trial (9 jurors x$40) – NRS 6.150(6)	360
Entry of Judgment, Confession (If Confession of Judgment does not exceed $15,000, District Court lacks jurisdiction pursuant to NRS 4.370 and it must be filed in Justice Court) – NRS 17.110	28
Writ of Attachment, Garnishment, Execution, or Designed to Enforce any judgment – NRS 19.0302(1i)	10
CRIMINAL	
Guilty by plea or found of a felony or gross misdemeanor; Guilty by plea or found guilty of a felony or gross misdemeanor but mentally ill – NRS 176.062 Must not be deducted from any fine imposed by judge Must be taxed against the defendant in addition to the fine Must be stated separately on the court's docket	25
DECLARATION OF DOMICILE	
Declaration of Domicile (Declaring Residency) The sworn statement permitted by NRS 41.191 and 41.193 must be signed under oath before a person authorized to administer oaths. – NRS 41.195	5
DIVORCES	

Commencement or Petition – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.0302(1a) ($99), 19.031(2) ($14), 440.605(3) ($10), 19.033(1) ($30)	244
Change of Venue of DIVORCE action. When a venue of a divorce action is remanded to this county from another jurisdiction, fee to be paid by the party who initiated the Change of Venue in Initial County– NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.0302(1a) ($99), 19.031(2) ($14), 440.605(3) ($10)	244

Foreign Divorce Decree – NRS 17.350, 19.020(1) ($3), 19.013(1) ($56), 19.030 ($32), 19.0302(1a ($99), 19.031(2) ($14), 440.605 ($10), 19.033(1) ($30)	244
Appearance or Answer of the first paper in the action – NRS 19.013(1) ($44), 19.0302(1a) ($99), 19.031(2) ($14)	157
First time a party files a motion or other paper that seeks to MODIFY, adjust, or enforce a final order, if the action was commenced by a joint petition – NRS 19.0333(1a)	129
Answer or Response to a motion to modify, adjust, or enforce a final order, if the action was commenced by a joint petition – NRS 19.0333(1b)	57
ANNULMENTS	
Commencement of Any Action or proceeding – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.0302(1a) ($99), 19.031(2) ($14), 440.605(3) ($10)	214
Appearance or Answer of the first paper in the action – NRS 19.013(1) ($44), 19.0302(1a) ($99), 19.031(2) ($14)	157
First time a party files a motion or other paper that seeks to MODIFY, adjust, or enforce a final order, if the action was commenced by a joint petition – NRS 19.0333(1a)	129
Answer or Response to a motion to modify, adjust, or enforce a final order, if the action was commenced by a joint petition – NRS 19.0333(1b)	57
TERMINATION OF DOMESTIC PARTNERSHIPS	
Commencement of Any Action or proceeding – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.0302(1a) ($99), 19.033(1) ($30)	220
Appearance or Answer of the first paper in the action – NRS 19.013(1) ($44), 19.0302(1a) ($99), 19.031(2) ($14)	157
First time a party files a motion or other paper that seeks to MODIFY, adjust, or enforce a final order, if the action was commenced by a joint petition – NRS 19.0333(1a)	129
Answer or Response to a motion to modify, adjust, or enforce a final order, if the action was commenced by a joint petition – NRS 19.0333(1b)	57

Child Custody. When filing a complaint/petition for child custody case when there is only one plaintiff/petitioner – NRS 19.013 ($56), 19.020 ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Child Custody VISITATION. When filing a complaint/petition for visitation when there is only one plaintiff/petitioner – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Child Custody PATERNITY. When filing a complaint/petition for paternity when there is only one plaintiff/petitioner – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Child Custody TERMINATION OF PARENTAL RIGHTS. When filing a complaint/petition for termination of parental rights, when there is only one plaintiff/petitioner – NRS 19.013 (1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Foreign Child Custody or Support from a Foreign Divorce Action. Child support only – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
FICTITIOUS FIRM NAME	
Fictitious Firm Name – NRS 19.013(1)	20
FORECLOSURE	
Commencement – NRS 107.086(2a4)	25
Default & Sale: Mortgagor, grantor or person who holds the title of record files Petition A mortgagor under a mortgage secured by owner-occupied housing or a grantor or the person who holds the title of record with respect to any trust agreement which concerns owner-occupied housing may initiate mediation to negotiate a loan modification – NRS 107.0865(1b) (Effective through June 30, 2021)	25
Default & Sale: Grantor or person who holds the record files a Petition for Mediation – NRS 107.086(3) (Effective through June 30, 2021)	25
Petitioner Mediation Services Fee – NRS 107.086(12d) Requires two separate payments ($50 payable to County Treasurer) ($200 to District Court) (Effective through June 30, 2021)	250
Respondent Mediation Services Fee – NRS 107.086(12d) Requires two separate payments ($50 payable to County Treasurer) ($200 to District Court) (Effective through June 30, 2021)	250
FOREIGN JUDGMENT (the court of one country or another state accepts a judicial decision made by the courts of another "foreign" country or state)	
Foreign Judgment: Same as fees as Civil Actions, NRS 17.380, NRS 19.013(1) ($56), 19.020(1) ($3), 19.031(1) ($25), 19.0302(1a) ($99), 19.030 ($32)	215

Foreign Judgment: Enforcement proceedings: Same as District Court judgments. Fees for enforcement proceedings are the same as provided for judgments of district courts of this state.	
Entry of Judgment, Confession Same as District Court judgments. (If Confession of judgment does not exceed $15,000, District Court lacks jurisdiction pursuant to NRS 4.370 and it must be filed in Justice Court) – NRS 17.380, NRS 17.110	28
Writ of Attachment, Garnishment, Execution, or Designed to Enforce any judgment. Same as District Court judgments. – NRS 17.380, NRS 19.0302(1i)	10
Filing a Motion for Summary Judgment/Joinder. Same as District Court judgments – NRS 17.380, NRS 19.0302(1d)	200
GUARDIANSHIP	
Petition for a guardianship, value of the estate is $2,500 or less – NRS 19.013(1)	0
Petition for a guardianship, value of the estate is more than $2,500 – NRS 19.013(1)	5
Petition for Guardian – NRS 19.013(6)	0
Petition for Involuntary Commitment. No charge for indigent petitioners or government entities	0
Objection/Contest/Answer to Guardianship – NRS 19.013	44

MARRIAGE	
Issuing a marriage license – NRS 122.060 ($21); 122.060(2a) ($10); 122.060(3) ($4); 122.060(4) ($25)	60
Certificate of Vow Renewal – NRS 122.290(5): 122.060 ($21); 122.060(2a) ($10); 122.060(3) ($4); 122.060(4) ($25)	60
Affidavit of Correction for Marriage License, both must be present (If information on the license is incorrect and no fault of the clerk) – NRS 122.045	25
For the preparation of an affidavit of correction for a Marriage Certificate – NRS 122.135(1)	25
Affidavit of loss or destroyed and the issuance of a replacement marriage certificate. (If lost or destroyed by the person who solemnized the marriage) – NRS 122.130(2)	15
For the preparation of an affidavit of correction, if the error is the Clerk's – NRS 122.135(2)	0
<u>MARRIAGE OFFICIALS</u>	

Application: licensed, ordained or appointed minister, other church or religious official authorized to solemnize a marriage, active or retired, a notary public or person who desires to be a marriage officiant – NRS 122.062(4)	25
Minister Application, Initial or Renewal – NRS 122.064(1f)	25
Temporary replacement of minister or religious official to solemnize a marriage – NRS 122.062(2)	25
MINORS	
Minor's Compromised: If an un-emancipated minor has a disputed claim for money against a third person – NRS 41.200(7)	0
MISCELLANEOUS	
CERTIFYING	
Certifying, under the seal of the court, plus reproduction costs – NRS 19.013(1)	3
Certifying a paper, record or proceeding prepared by another NRS 19.013(1)	5
Issuing any certificate under seal, not otherwise provided for, plus reproduction costs NRS 19.013(1)	6
COPIES	
Copy of any record, proceeding or paper, for each page – NRS 19.013(1)	.50
FILINGS	
Bonds - Power of Attorney Filing a certified copy of an appointment of bail agent by Power of Attorney – NRS 19.013(1), 680b.010(21)	15
Declaration of Domicile (Declaring Residency) – NRS 41.195	5
Fictitious Firm Name – NRS 19.013(1)	20
Miscellaneous Filings – NRS 19.013(1)	15

MINORS	
Minor's Compromised: If an un-emancipated minor has a disputed claim for money against a third person – NRS 41.200(7)	0
MOTIONS	
Filing a Motion to Certify or Decertify a class-action suit – NRS 19.0302(1h)	349

Filing a Motion for Summary Judgment/Joinder – NRS 19.0302(1d)	200
NAME CHANGE	
Name Change Commencement – NRS 19.013(1) ($56); 19.020(1) ($3); 19.030 ($32); 19.0302(1a) ($99); 19.031 ($25)	215
NOTARY PUBLIC	
Notary public bond – NRS 19.013(1)	15
PEREMPTORY CHALLENGE	
Peremptory Challenge of Judge (Payable to the Nevada Supreme Court) – SCR 48.1	450
PETITIONS and WRITS	
Petition for Judicial Review– NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Petition for Review regarding Unemployment Compensation - NRS 612.705	0
Petition to Seal Records – NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Petitions for Writ of Mandamus– NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Writ of Quo Warrant– NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Writ of Prohibition or Other Civil Writs– NRS 19.013(1) ($56), 19.020(1) ($3), 19.030 ($32), 19.031(1) ($25), 19.0302(1a) ($99)	215
Writ of Habeas Corpus - NRS 19.013 (5)	0
Writ of Attachment, Garnishment, Execution, or Designed to Enforce any judgment – NRS 19.0302(1i)	10
PROBATE	
Petition Letters of Administration, Value of the state is less than $2,500 – NRS 19.013(1)	0
Petition Letters of Administration, Value of the state is more than $2,500 – NRS 19.013(1) ($69); 19.020 ($3); 19.020(2) ($1.50); 19.030 ($32); 19.031(1) ($25)	130.50

Petition for Letters of Administration, value of the estate is more than $20,000 but less than $200,000 – NRS 19.0302(1c2) ($99); 19.020(2) ($1.50); 19.013 ($69), 19.020 ($3); 19.030 ($32); 19.0301 ($25);	229.50
Petition for Letters of Administration, value of the estate is $200,000 or more – NRS 19.0302(1c1) ($352); 19.020(2) ($1.50); 19.013 ($69), 19.020 ($3); 19.030 ($32); 19.031(1) ($25)	482.50
Petition for Letters Testamentary, Value of the state is less than $2,500 – NRS 19.013(1c3)	0
Petition for Letters Testamentary, Value of the state is more than $2,500 but less than $20,000 – NRS 19.013(1) ($69); 19.020 ($3); 19.020(2) ($1.50); 19.030 ($32); 19.031(1) ($25)	130.50
Petition for Letters of Testamentary, value of the estate is more than $20,000 but less than $200,000 – NRS 19.0302(1c) ($99); 19.020(2) ($1.50); 19.013 ($69), 19.020 ($3); 19.030 ($32); 19.0301 ($25);	229.50
Petition for Letters of Testamentary, value of the estate is $200,000 or more – NRS 19.0302(1c) ($352); 19.020(2) ($1.50); 19.013 (69), 19.020 ($3); 19.030 ($32); 19.031(1) ($25);	482.50
Setting Aside an Estate without Administration, Value of the estate is less than $2,500 – NRS 19.013(1)	0
Setting Aside an Estate without Administration, Value of the estate is more than $2,500 – NRS 19.013(1) ($69); 19.020 ($3); 19.020(2) ($1.50); 19.030 ($32); 19.031(1) ($25), 19.0302(1c2) ($99)	229.50
Petition to contest any will or codicil (an addition or supplement that explains, modifies, or revokes a will or part of one) – NRS 19.013(1) ($44); 19.031(1) ($25)	69
Objection or cross-petition to the appointment of an executor or administrator– NRS 19.013(1) ($44); 19.031(1) ($25)	69
Objection to the settlement of account – NRS 19.013(1) ($44); 19.031(1) ($25)	69
Objection to any Answer in an estate matter – NRS 19.013(1) ($44); 19.031(1) ($25)	69
Third-party complaint – NRS 19.0302(1g)	135
SEARCHES	
Record Searches, per name per year – NRS 19.013(1)	.50
SANITY	
Sanity: Proceedings filed by county for Judicial Declaration of Sanity – NRS 41.330	0

SUPREME COURT	
Appeal or Transfer of Any action or proceeding FROM District Court to Supreme – NRS 19.013(1) $24; NRAP 7(b) $500 Bond. Bond can be refunded to appellant upon completion of the appeal and by court order.	524
Supreme Court Filing Fee, payable to Supreme Court Clerk – NRAP 3(e)	250
THIRD PARTY COMPLAINT	
Third-party complaint – NRS 19.0302(1g)	135
TRANSCRIPTS	
Transcript of judgment - Issuing a transcript of judgment – NRS 19.013(1)	3
Transcript of judgment - Certifying a transcript of judgment – NRS 19.013(1)	3
TRANSFER	
Transfer of any action or proceeding FROM a district court of ANTOHER COUNTY – NRS 19.0302(1a) ($99), 19.0131(1) ($56), 19.020(3) ($5), 19.031 ($25), 19.030 ($32)	217
Appeal or Transfer FROM a Justice Court – NRS 19.013(1) ($42); 19.020(3) ($5), 19.031 ($25), 19.030 ($32)	104
Appeal or Transfer of Any action or proceeding FROM District Court to Supreme – NRS 19.013(1) $24; NRAP 7(b) $500 Bond. Bond can be refunded to appellant upon completion of the appeal and by court order.	524
Supreme Court Filing Fee – NRAP (e) $250. Made payable to the Nevada Supreme Court and is transferred with appeal packet.	250
VITAL STATISTICS	
Vital Statistics: Establish date and place of birth and parentage, examination of records by State Registrar of Vital Statistics, petition for a Hearing, Court order establishing facts as presented to court, Recording of decree – NRS 41.260	0
WILLS	
Filing of a Will – NRS 19.013(1)	15
Petition to contest any will or codicil (an addition or supplement that explains, modifies, or revokes a will or part of one) – NRS 19.013(1) ($44); 19.031(1) ($25)	69

Fees for Public Records Requests

Hard copies of records are $0.06 per page.

Please note, if the charge for records is under $10.00 we may waive the fee at the agency's discretion.

Emailed records are free of charge, unless the document file size prohibits email transmission. In that case, we charge $10.00 for a GCB-issued USB Drive. We do not accept USB Drives from outside the Gaming Control Board.

Las Vegas Metropolitan Police Department
Service Charges
Effective July 1, 2026

A service charge is a set fee based upon the actual cost of providing the service.

		Charge	*Was*
5000112 Office of General Counsel			
BODY WORN CAMERA SECTION:			
Video/Audio Case Preparation/Research/Redaction*	Per Hour	**$ 89.00**	$ 87.00
Copy CD/DVD/Flash Drive	Per Each	**$ 32.00**	$ 32.00
PUBLIC RECORDS SECTION:			
Case Preparation/Research/Redaction*	Per hour	**$ 53.00**	$ 47.00
Incident Crime Report Reproduction*	Per Each (up to 20 pages)**	**$ 14.00**	$ 12.00
**As permitted by NRS 239.052(1) and NRS 179A.140. Expedited requests will be charged 1.5 times the hourly rate.*			
*** Printed reproduction requests over 20 pages will be charged the $0.40 per page Copy Charge.*			
5000132 Special Investigations			
County Licenses			
Liquor	Per Person/Per License	**$ 350.00**	$ 350.00
Liquor/Gaming Key Employee	Per Key Employee	**$ 350.00**	$ 350.00
Non-Liquor	Per Person/Per License	**$ 300.00**	$ 300.00
City Licenses			
Privileged with Financial	Per Applicant	**$ 150.00**	$ 150.00
	Plus License	**$ 200.00**	$ 200.00
Privileged without Financial	Per Principal	**$ 150.00**	$ 150.00
Regulated	Per Principal	**$ 150.00**	$ 150.00
Investigative Services	Per Hour	**$ 80.00**	$ 80.00
PHQ/FHQ License Investigations (8 hours)			
PHQ License Investigations (6 hours)			
Update License (4 hours)			
Established by City and County Ordinances. Changes, if any, will correspond with actions of the Las Vegas City Council and/or Clark County Commission.			
5000146 SNCTC			
Crime Analysis Research For Public Records Requests and Subpoenas	Per Hour	**$ 75.00**	$ 73.00
5000147 Major Events Planning			
Captain	Per Hour	**$ 177.00**	$ 171.00
Lieutenant (Assignment Differential Pay)	Per Hour	**$ 156.00**	$ 151.00
Lieutenant	Per Hour	**$ 144.00**	$ 140.00
Resident Lieutenant	Per Hour	**$ 173.00**	$ 168.00
Sergeant (Assignment Differential Pay)	Per Hour	**$ 130.00**	$ 126.00
Sergeant	Per Hour	**$ 120.00**	$ 116.00
Resident Sergeant	Per Hour	**$ 144.00**	$ 140.00
Police Officer (Assignment Differential Pay)	Per Hour	**$ 98.00**	$ 94.00
Police Officer	Per Hour	**$ 91.00**	$ 87.00
Resident Officer	Per Hour	**$ 109.00**	$ 104.00
Deputy Sheriff	Per Hour	**$ 82.00**	$ 79.00
Cadet/Patrol Service Rep	Per Hour	**$ 45.00**	$ 44.00
Police Dispatcher Professional	Per Hour	**$ 81.00**	$ 78.00
Special Event Coordinator	Per Hour	**$ 71.00**	$ 69.00
Civilian - Overtime rate (Individual rate multiplied by 1.5 hours)	Per Hour	**Varies**	Varies
Note: Fees may be adjusted in accordance with established contract salaries.			
5000163 Labor Relations			
Copy of Employee Personnel Record*	Per Each	**$ 59.00**	$ 58.00
Copy of Employee Payroll Record*	Per Each	**$ 48.00**	$ 46.00
Copy of Employee Personnel AND Payroll Record*	Per Each	**$ 107.00**	$ 104.00
** May be subject to additional charges for additional personnel costs, as permitted by NRS 239.052(1) and NRS 239.005(1).*			
5000171 Records & Fingerprint			
Employment Name Check	Per Each	**$ 6.00**	$ 6.00
Complete Record Check	Per Each	**$ 13.00**	$ 13.00
Record Search (to include No Record results)	Per Each	**$ 6.00**	$ 6.00
Incident Crime and Traffic Report Reproduction	Per Each (up to 20 pages)**	**$ 13.00**	$ 12.00
Research/Response by Subpoenas	Per Each	**$ 53.00**	$ 51.00
Research Fee (for records/information not readily available)*	Per Hour	**$ 49.00**	$ 47.00
Work Cards	Per Each	**$ 67.00**	$ 65.00
Reissue of Work Card	Per Each	**$ 67.00**	$ 65.00
Fingerprint Processing Gaming/Security Guard	Per Each	**$ 40.00**	$ 39.00
Misc. Fingerprints Only/No Submission Required	Per Each	**$ 20.00**	$ 19.00
Additional Fingerprint Card(s)	Per Each	**$ 2.00**	$ 2.00
Carry Concealed Weapon Permits			
Initial		**$ 60.00**	$ 60.00
Renewal/Additional Weapon/Name Change		**$ 25.00**	$ 25.00
Late Renewal		**$ 40.00**	$ 40.00
Duplicates/Lost/Stolen/Address Change		**$ 15.00**	$ 15.00
Initial, Renewal, and Late Fees Established by NRS. Changes, if any, will correspond with actions of the legislature.			
** Special requests that require research of multiple systems, require reproduction of multiple or bulk documents or require statistical compilation of information will be charged a research fee.*			
*** Printed reproduction requests over 20 pages will be charged the $0.40 per page Copy Charge.*			

Las Vegas Metropolitan Police Department
Service Charges
Effective July 1, 2026

A service charge is a set fee based upon the actual cost of providing the service.

		Charge	*Was*
5000173 Communications			
Event Computer Aided Dispatch (CAD) Search & Reproduction (incl. NO RECORD results)*	Per Each (up to 20 pages)**	**$ 30.00**	$ 29.00
Event Computer aided Dispatch (CAD) Print Redaction*	Per each 5 Minutes	**$ 5.00**	$ 5.00
Communications Record Report Search - Sharepoint or Analytics (incl. NO RECORD results)*	Per Each (up to 20 pages)**	**$ 31.00**	$ 30.00
Radio Audio Traffic and CAD Search & Reproduction (incl. Event Search & Reproduction and NO RECOF	Per Each	**$ 116.00**	$ 113.00
Phone Audio Search & Reproduction (incl. Event Search & Reproduction and NO RECORD results)*	Per Each	**$ 60.00**	$ 58.00
Phone AND Radio Audio Search & Reproduction (incl. Event Search & Reproduction and NO RECORD re	Per Each	**$ 133.00**	$ 129.00
Research Fee (for records/information not readily available)***	Per Hour	**$ 67.00**	$ 65.00
** Subject to additional charges for additional personnel costs, as permitted by NRS 239.052(1) and NRS 239.005(1).*			
*** Printed reproduction requests over 20 pages will be charged the $0.40 per page Copy Charge.*			
**** Requests that require redaction, research of multiple systems, reproduction of multiple or bulk documents or statistical compilation of information will be charged a research fee.*			
5000175 Crime Scene Investigations			
Crime Scene Analysis/Evidence Collection/Research/Response by Subpoenas*			
Crime Scene Analyst Supervisor (N48)	Per Hour/Per Analyst	**$ 84.00**	$ 82.00
Sr. Crime Scene Analyst (N42)	Per Hour/Per Analyst	**$ 73.00**	$ 71.00
Crime Scene Analyst II (N38)	Per Hour/Per Analyst	**$ 67.00**	$ 65.00
Photographic Print, Mug Shots*	Per Print	**$ 5.00**	$ 5.00
Photographic Prints*	Per Print	**$ 1.00**	$ 1.00
Photographic Line Up (6)*	Per Each	**$ 27.00**	$ 26.00
Digital Imaging Distribution*	Per Each	**$ 14.00**	$ 14.00
**Subject to additional charges for additional personnel costs, as permitted by NRS 239.052(1) and NRS 239.005(1).*			
5000176 Forensic Laboratory			
Blood Alcohol (both positive and negative results)	Per Sample	**$ 121.00**	$ 117.00
Toxicology Screening Panel	Per Sample	**$ 139.00**	$ 130.00
Toxicology Screening Drug Confirmation (per each)	Per Sample	**$ 104.00**	$ 101.00
Biology/DNA Analysis	Per Sample	**$ 421.00**	$ 404.00
Biolog/DNA Termination at Quantitation	Per Sample	**$ 294.00**	$ 282.00
Biology Screening Case - Negative Results	Per Case	**$ 153.00**	$ 149.00
Biology/DNA Database Processing	Per Sample	**$ 116.00**	$ 111.00
Administrative Costs for Other Disciplines (added to hourly rates below when billed through A/R)	Per Case	**$ 73.00**	$ 71.00
Other Disciplines/Analysis			
Seized Drug Analysis	Per Hour + Admin Costs When Billed	**$ 86.00**	$ 84.00
Trace Materials Analysis/Fire Debris Analysis	Per Hour + Admin Costs When Billed	**$ 86.00**	$ 84.00
Latent Print Analysis (to include AFIS and Latent Print Processing)	Per Hour + Admin Costs When Billed	**$ 67.00**	$ 65.00
Firearms Analysis	Per Hour + Admin Costs When Billed	**$ 86.00**	$ 84.00
NIBIN firearm swabbing for DNA	Per Hour + Admin Costs When Billed	**$ 67.00**	$ 65.00
Toxicology Alcohol Calculations	Per Hour + Admin Costs When Billed	**$ 86.00**	$ 84.00
Non-Criminal Subpoenas/Research Requests			
Quality Manager (NF)	Per Hour	**$ 106.00**	$ 103.00
Forensic Scientist III (N49)	Per Hour	**$ 86.00**	$ 84.00
Expert Witness Testimony (portal to portal)	Per Hour	**Varies*** **	Varies***
**** Charged at the actual hourly or overtime rate of the employee required to testify.*			
Misc. Charges			
Copy Charge	Per Page	**$ 0.42**	$ 0.40
Mailing Charge	Per Package	**Actual Cost**	Actual Cost
Audio Reproduction of Fiscal Affairs Meeting	Per Each	**$ -**	$ -
Returned Check Fee	Per Each	**$ 25.00**	$ 25.00
Research Fee (for records/information not readily available)	Per Hour	**Varies*** **	Varies***
Redaction Fee (LEST)	Per Hour	**$ 49.00**	$ 47.00
**** Charged at the hourly rate of the position required to conduct the research.*			

Resolution # 26-07

RESOLUTION

A RESOLUTION OF THE LYON COUNTY BOARD OF COMMISSIONERS TO FIX, IMPOSE AND COLLECT A LICENSE TAX FOR REVENUE OR FOR REGULATION

WHEREAS, the Board of Commissioner of Lyon County is authorized by NRS 244.335 to fix, impose, and collect a license tax for revenue or for regulation, or for both revenue or regulation, on all lawful trades, callings, industries, occupations, professions and businesses conducted within the County outside the limits of incorporated cities and towns;

WHEREAS, the Board of Commissioners of Lyon County is authorized by various provisions of Nevada Revised Statutes to fix, impose, and collect service charges for various services primarily benefiting individuals or groups rather than the public at large;

WHEREAS, the Nevada Legislature has fixed and imposed certain fees to be collected by its officers, courts and departments, and has set forth the amount of such fees in the Nevada Revised Statutes;

WHEREAS, the Board of Commissioners of Lyon County hereby finds that it is in the best interest of the County to adopt a resolution adjusting license taxes, fees for permits, and service charges to reflect the actual costs of providing the various services.

NOW, THEREFORE, BE IT RESOLVED, by the Lyon County Board of Commissioners that the several license taxes, fees for permits, and service charges collected by and for Lyon County shall be collected according to a schedule of taxes, fees, and charges, as follows:

1. That all fees which the several County Officers and Departments collect pursuant to specific Nevada Revised Statutes shall be the fee expressly imposed by statute.

2. That the Lyon County Clerk/Treasurer shall collect County Business License Taxes as imposed by the Lyon County Code.

3. That specific fees are to be collected pursuant to Exhibits A, B, C & D attached hereto and incorporated herein by this reference. A schedule of fees so fixed does not apply to the State of Nevada or its political subdivisions.

PASSED, ADOPTED and APPROVED this 18th day of June, 2026, effective July 1, 2026 by the following vote of the Board.

AYES: Hendrix, Cassinelli, Keller, Jacobson, Hockaday

NAYS: None

ABSTENTIONS: None

ABSENT: None

Chairman, Board of Lyon County Commissioners

ATTEST: Staci L

Lyon County Clerk

EXHIBIT A
July 1, 2026

NRS establishs and governs fees for certain departments

SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

ALL DEPARTMENTS EXCEPT LIBRARIES

1. Photocopies 8 1/2 X 11 or 8 1/2 x 14 (per page)	0.25, except for Justice Courts (0.50 per NRS 4)
2. Photocopies 11 x 17 or 12 x 18 (per page)	0.50
3. Color Photocopies 8 1/2 X 11	2.00
8 1/2 X 14	3.00
11 X 17	4.50
18 X 24	6.00
24 X 36	10.00
30 X 42	15.00
36 X 48	20.00
cut to size	25.00
set up charge for enlarging / reducing	10.00
4. Computer Print Outs 8½ X 11 (per page)	0.50
5. Recorded Audio Duplication	8.00
6. Returned Check Charge	30.00
7. Fax Fees (Only County Business)	
a. Outgoing (per page)	3.00
b. Incoming	1.50
No personal business on fax machines	
8. Mailing Labels (per label)	0.05
9. Flash Drive or CD Provided by County	10.00
10. Map/Prints	
a. 18 x 24	2.50
b. 24 x 36	3.50
c. 30 x 42	4.50
d. 36 x 48	5.50
d. Cut to Size	10.50
e. Mylar	5.50
f. CD	$20.00 for initial page plus 5 cents each additional page
g. Set up charge for enlarging / reducing	10.00
11. Postage and Handling Charge	
a. Each envelope any size	1.00 plus postage
12. Credit Card payment fee	Charged Directly by Third Party Vendor
13. Search Fee	$40 per Hour

The public is entitled to search records at no charge using the public search engine provided at the recorders office; this fee is being charged only to persons requesting to utilize county staff to conduct the requested search.

ANIMAL SERVICES

1. Impound Fees	
a. 1st Offense	25.00
b. 2nd Offense	50.00
c. 3rd Offense	75.00
d. 4th Offense	150.00
e. 5th Offence and above increase of $100.00 per offense	
(within a one year period all above fees are plus $6.00 per day boarding)	
2. Surrender Fees	
a. Adult dog	40.00
b. Per litter under 12 weeks of age(max. 6 pups)	50.00
c. Per pup, over 6 in litter	10.00
3. Quarantine Fees-In Shelter	50.00
In Home	25.00
4. Animals caught by county with live traps per dog	75.00
5. Dog License-issued for a 1 year period from date	
of purchase with proof of a current rabies shot	
a. Intact dog	25.00
b. Per dog that has been spayed or neutered	5.00
c. Senior Citizes 65+ or Disabled Service Dog	Fee Waived
d. Replacement tag	5.00
Additional Canine Application Fee (all animals must be licensed) One time fee	50.00
A dog must have a current rabies shot and a County License	
within 5 days of release from shelter.	

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NRS establishs and governs fees for certain departments

SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

6. Impound fees livestock	
a. Impound fee	100.00 or actual costs
b. Transport fee	$50.00 plus mileage or actual costs
c. Boarding fee-per head/per day	10.00
7. Cremation fees	
a. Domestic cat or small animal (e.g. - rabbit)	65.00
b. Small dog (e.g. - Chihuahua, Min-Pin)	75.00
c. Medium dog (e.g. - Cocker Spaniel, Australian Shepherd)	85.00
d. Large dog (e.g. - German Shepherd, Labrador Retriever)	100.00
e. Extra large dog (e.g. - Mastiff, St. Bernard, Rottweiller)	150.00
f. Goat or sheep	150.00
g. Calf under 300 lbs.	200.00
(for domestic pets, $15.00 discount for communal cremation, no cremains will be returned)	
8. Chip Implant Fee	15.00
9. Breeder	
a. Application and Initial Permit Fee	50.00
b. Annual Permit Fee	50.00
10. Restricted Animal	
a. Application and Initial Permit Fee	50.00
b. Annual Permit Fee	50.00
11. Adoption Fee	
a. Female Dogs that needed to be spayed	200.00
b. Male Dogs that needed to be neutered	150.00
c. Dogs that came to shelter already spayed and neutered	50.00
12. Vaccination Fees at Shot Clinics	
a. Bordatella	15.00
b. DHPP	15.00
c. FVRCP	15.00
d. Rabies	15.00

ASSESSOR

1. Black and White -Parcel Book Map (11 x 17) (per page)	0.50
(8 1/2 x 11) (per page)	0.25
2. Color -Parcel Book Map (11 x 17) (per page)	1.00
(8 1/2 x 11) (per page)	0.50
3. Parcel Book Map Ownership (11 x 17) (per page)	0.50
(8 1/2 x 11) (per page)	0.25
4. Sales Data Printout	
a. Each page [8½ x 11]	0.25
[11 x 14]	0.50
b. Query program cost [per hour charge]	75.00
5. Tax Roll and Parcel Information	
1st 500 parcels	40.00
Per parcel over 500	0.01
6. Query Program Cost (per hour) @ 15 minute minimum	75.00
7. Library Data Request	100.00

BUILDING

1. Electrical Service (new service or 6 months or more reconnect less than 400 amps)	80.00
2. Electrical Service (400 amps or more)	Fee based on valuation correlated to Exhibit B
3. Re-inspection Fee	80.00
4. Amending Existing Permit ($50/hr, minimum one hour plan review & process)	
5. Permit Extension Fee (charged if permit is not expired more than 15 days)	80.00
6. Foundation for dwelling	160.00
7.Gas service or conversion	80.00
8. Manufactured Home Set Permit	500.00
9. Mobile Home Conversions to Real Property (N/C if filed with MH set permit)	100.00
10. Sewer or Water Service Lateral Permit	100.00
11. Septic Permit(New and Replacement Systems)	160.00
12. Individual Storage Container Set Permit	80.00

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NRS establishs and governs fees for certain departments

SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

13. Misc. Permit for wood stove, gas fireplace, furnace replacement, etc.	80.00
14. Temporary Certificate of Occupancy (C of O) Request	500.00
15. Solar or Wind Energy Electric Generation System (based on valuation, residential fee max. $400)	
16. Building Permit Fees not listed above are determined from the valuation of the work correlated to the currently approved fee schedule (Exhibit B), per IBC 108. Payment of Plan Review fees will be required at the time of application.	
17. The fee to reactivate an expired permit, under 12 months expired.	1/2 of the building permit fee
18. Replacing a "lost" inspection record card.	25.00
19. Site Development Permit fees are determined from an stamped engineer's estimate of the cost of the work, or a signed contract or bid from a qualified, licensed contractor correlated to the currently approved fee schedule (Exhibit B)	
20. Mass Grading Permit, valuation determined from a stamped engineer's estimate of the cost of the work or a signed contract or bid from a qualified, licensed contractor.	Fee based on valuation correlated to Exhibit B
21. Demolition Permit Fees are determined from the valuation of the work correlated to the currently approved fee schedule (Exhibit B), with a minimum fee of $100.00	
22. Engineering Plan Review of site and improvements plans	Actual Cost
23. Investigation Fee for commencing work before obtaining a necessary permit(s) will be equal to the permit fee(s) and will be charged in addition to building permit and plan review fees	
24. Permit Processing Fee	25.00

CEMETERY FEES

1. Burial Plots (no fee for a military veteran's plot)	1,000.00
2. Cremation Plots (no fee for a military veteran's plot)	250.00

CLERK / TREASURER

1. Copies of Petitions (per sheet)	1.00
2. List of Registered Voters [per name]	0.01
3. Mailing Labels [per name]	0.05
4. Voter Registration	$8 plus $0.01 per name
5. Business, Liquor, Gaming and Brothel fees	
a. Business Licenses	
Application Fees	37.50
Background investigation fee for pawn shops, second-hand dealers, private investigators, locksmiths, and safe mechanics	80.00
1-3 Employees [Annual]	150.00
4-15 Employees [Annual]	188.00
16-50 Employees [Annual]	338.00
51 + Employees [Annual]	900.00
b. Real Estate Brokers/Agents	
Application fee	37.50
(Each individual agent also make application with one time application fee)	
Thereafter : Each broker is responsible for Annual Fee according to below schedule :	
1 - 3 Agents, Employees, Brokers [Annual]	150.00
4 - 15 Agents, Employees, Brokers [Annual]	188.00
16- 50 Agents, Employees, Brokers [Annual]	338.00
51 + Agents, Employees, Brokers [Annual]	900.00
c. Liquor License Fees	
1. Investigation fee [First Applicant]	80.00
[Each Additional]	80.00
2. Saloons or bar rooms/ on-off Sale [Quarterly]	337.50
3. Retail/Packaged Goods [Quarterly]	300.00
4. Restaurant/Beer & Wine [Quarterly]	225.00
5. Caterers of Liquor [Quarterly, additional]	30.00
6. One time start up fee New Ownership[Liquor]	1,500.00
[Beer and Wine]	750.00
7. Temporary Liquor License - For Profit Entities	225.00
d. Gaming Fees, per NRS 463.390	
1. Slots, per machine [Quarterly]	30.00
2. Card Games, each [Quarterly]	75.00
3. Other Table Games, each [Quarterly]	150.00

EXHIBIT A
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NRS establishs and governs fees for certain departments

SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

e. Brothel License Fees	
1. Investigation Fees	6,000.00
2. Quarterly Privilege Fees	
1-20 Rooms [Quarterly]	19,800.00
21-40 Rooms [Quarterly]	23,100.00
41-or more Rooms [Quarterly]	26,400.00
f. Auto-pawn Shops [Annual]	750.00
Bonds [per County Code]	
g. Adult Movie Theaters & Topless Bars [Annual]	9,000.00
h. Telephone Companies [per County Code]	
i. Utility License Fee [per County Code]	
6. Tax Sale Labor/online sales only	252.00
7. Tax Sale Map Packages	15.00
8. Incoming Wire Transfer Fee	3.00

EMERGENCY MANAGEMENT RESPONSE FEES

1. Personnel costs	Actual Costs based on Actual Hours Worked
2. Equipment costs	Exhibit C rates based on actual hours

FACILITIES DIVISION

1. Building Fees	
Category A events	No Charge
Category B and C events	
Rent Small Room	30.00/per hour
Medium Room	35.00/per hour
Large Room	45.00/per hour
Full Facility w/Kitchen	70.00/per hour
Kitchen ONLY fee	30.00/per hour
Cleaning & Damage Deposits	
0-100 persons	450.00
101-200 persons	650.00
201-300 persons	1,000.00
Key Deposit	40.00
Senior Center Commercial Kitchen Rental	
Staff Attendance During Rental	75.00/per hour
Cleaning Chemicals	25.00 per event
Insurance Requirements	
Category A Events - minimum of $500,000 liability	
Category B Events - minimum of $1,000,000 liability	
Category C Events - minimum of $1,500,000 liability	
Category D Events - amount determined by Comptroller's Office depending on event	
2. Fairgrounds Fees	
Entire Facility	
Ticketed Events (Gate admissions less than 1,000 persons)	1500.00 first day plus $1000.00 each additional day
Ticketed Events with Gate Admissions of 1,000 persons or greater per day	10% of gross receipts for day
Arena	
Rental	200.00/day
Buildings	
Main Barn (Includes up to 500 chairs and 60 tables)	500.00
Voshall Building (Includes up to 200 chairs and 20 tables)	300.00
Main Concession Stand	100.00
BBQ Rental	50.00 per day
Portable Stage	50.00
Stalls	
Outdoor	$20.00 a head first day $15.00 after
Monthly Rental	100.00 per stall
Indoor	$25.00 a head first day $20.00 after
Use of Tractor or Water Truck (Operator Supplied by Lyon County)	
Tractor	150.00/day
Water Truck	150.00/day
Camping	15.00/night, per camp
Deposits	

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SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

Entire Facility	1,000.00
Arena	500.00
Main Barn	300.00
Voshall Building	200.00
Main Concession Stand	100.00
Rental of tables and chairs for offsite use	$1 per chair and $5 per table, $30 minimum charge
3. Dayton Valley Events Center	
Arena	$200.00/6 hours
	+ $60/hr additional hours
Concession Stand	$50.00/day

GIS

1. Maps	
w/o Aerials 8.5 X 11	5.00
11 X 17	10.00
22 X 36	15.00
36 X 48	20.00
with Aerials 8.5 X 11	7.00
11 X 17	15.00
22 X 36	25.00
36 X 48	50.00
pdf file	15.00
2. Digital Datasets (formats: .shp or .dxf)	50.00 CD Set up Fee
a. Aerial Photography	50.00/Tile or 5,000.00 Whole Set
b. DEM-10 Meter of Entire County	100.00
c. Parcels-Entire County, includes all Assessor Info.	3,500.00
d. Custom Defined Areas	.10 a parcel + 100.00 Fee
e. Centerlines-Entire County, including Right of Ways & street names	100.00
f. Flood Plain-Entire County with FIRM Information	350.00
g. Zoning-per geographical area, including primary zoning only (does not include split zones)	100.00
h. Master Plan-Whole County	100.00
i. Voting Precincts	100.00
j. Geographical Areas (communities)	15.00
k. Township and Range	10.00
l. Sections	10.00
m. Subdivision Boundaries	10.00
n. Hydrology-Rivers, Streams, Ditches & Waterbodies	25.00
o. Faults	10.00
p. School Districts	10.00
q. Other Digital Data possibilities	10.00
r. Tax Districts	30.00
s. Fire Districts	30.00
t. Address Points	100.00
3. Planning Noticing Information	
a. Vicinity Map	20.00
b. Noticing Map	30.00
c. Address List and Labels	
Up to 300 labels	25.00
Each label in excess of 300	0.05
4. Custom Mapping and Analysis Services	$135 per hour, minimum of $30
5. NDEP Septic System Radius Map	45.00

HUMAN SERVICES

1. Indigent burials, if approved by the Lyon County Human Services, will not be charged.

LIBRARY

Lyon County Library System Board of Trustees sets fines for late lost or damaged library materials and other fees for Libraries as required.

PLANNING

EXHIBIT A
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NRS establishs and governs fees for certain departments

SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

1. Abandonment (PUE, Road, Right-of-Way, etc.)	1,750.00
a. Legal Review	Actual Cost
2. Administrative Design Review Permit	1,750.00
a. Legal Review	Actual Cost
3. Amended Map	
Amended Map of Div. of Land into Large Parcels	750.00
Amended Parcel Map	2,000.00
Amended Subdivision map	$3200 + $40/dwelling unit over 50
	over 50
Engineering Map Review	Actual Cost
4. Appeal (Planning Commission or Planning Director Decision)	
a. Planning Director Decision	750.00
b. Planning Commission	1,500.00
5. Approval Condition Amendment	2,000.00
6. Boundary Line Adjustment	1,100.00
7. Continuation of Planning Application	50% of actual filing fee
8. Certificate of Amendment	500.00
9. Conditional Use Permit	
a. Conditional Use Permit, or	2,500.00
b. Hardship Exception Permit	850.00
c. Legal Review	Actual Cost
10. Copies and Printing	
Master Plan Maps	
a. Master Plan Text	1.00/pg.
b. Master Plan Maps	4.50 per sheet
11. Development Agreement	4,000.00
a. Legal Review	Actual Cost
12. Development Agreement Revision	2,000.00
a. Legal Review	Actual Cost
13. Division of Land Into Large Parcels	
a. Tentative Map filing fee	750.00
b. Final Map filing fee	550.00
c. Engineering Map Review	Actual Cost
14. Extension of Time Request	750.00
15. Floodplain Development Permit	325.00 + Actual Costs
16. Master Plan	
a. Master Plan Map Amendment	4,250.00
b. Master Plan Text Amendment	4,250.00
c. Legal Review	Actual Cost
17. Noticing (Mailed)	82.00 + 2.00 per property owner over 40
18. Parcel Map	
a. Tentative Parcel Map	2,500.00
b. Final Parcel Map	1,250.00
c. Parcel Map Waiver	1,250.00
d. Engineering Map Review	Actual Cost
e. Legal Review	Actual Cost
19. Planned Unit Development	
a. Planned Unit Development Application Fee	4,250.00
Additional Fee for each dwelling unit over 50	40.00/dwelling unit
b. PUD Final Map	3,500.00
c. Engineering Map Review	Actual Cost
d. Legal Review	Actual Cost
20. Planning Commission Determination	500.00
21. Pre-Application	
Pre-Application Conference	750.00
Pre-Application Roundtable Discussion	100.00
22. Reimbursement Agreement	3,250.00
a. Legal Review	Actual Cost
23. Reversion to Acreage	1,500.00
Engineering Map Review	Actual Cost
24. Site Improvement Plans	
a. Improvement Plan Filing Fee	1,000.00
b. Improvement Plan Engineering Review	Actual Cost

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SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

25. Specific Plan	3,750.00
	($2750 if filed concurrent with PUD)
a. Additional Fee for each dwelling unit over 50	40.00/dwelling unit
b. Legal Review	Actual Cost
26. Street Name Change	500.00
27. Subdivision Map	
a. Subdivision Map, Tentative	5750+40/DU over 50
b. Subdivision Map, Final	1,750.00
c. Engineering Map Review	Actual Cost
d. Legal Review	Actual Cost
28. Temporary Use Permit	
a. General	500.00
b. Food Truck	100.00
29. Variance	
Variance, Major	2,000.00
a. Legal Review	Actual Cost
Variance, Administrative (Minor)	1,000.00
a. Legal Review	Actual Cost
30. Wireless Communication Facility	
a. New Application & Relocation	1,500.00
b. Modification	1,250.00
c. Legal Review	Actual Cost
31. Zoning	
Zoning Certificate	100.00
a. Legal Review	Actual Cost
Zoning Map Amendment	$2800(+$500 ea adj. parcel)
	$1750.00 + $250 ea. adj. parcel if filed w/MPA
a. Legal Review	Actual Cost
Zoning Text Change	2,750.00
a. Legal Review	Actual Cost
Zoning Determination of Unlisted Use	100.00
32. Improvement Inspection Fees	
a. Permit Fee	750.00
b. Inspection and Testing Fees:	Actual Cost
c. Costs incurred over the base inspection fee	Actual Cost

PUBLIC HEALTH NURSE

l. All fees by State regulations	

RECORDERS

1. All fees by State statutes		
2. Division into large parcel maps	1st page	68.00
	Add. page	10.00
3. Parcel Maps and Records of Survey	1st page	35.00
	Add. page	10.00
4. Flash drive		10.00/each
5. Alpha Index and document images on flash drive		.07/each image
6. Bulk document images on flash drive		.07/each image
7. Document copies by email/mail		1.00/page
8. Recording Fee per document		43.00

ROAD DEPARTMENT

1. Encroachments	
Permit Fee:	120.00
Inspection Fees:	
CURB OR CURB AND GUTTER:	
1 to 50 l.f. (Min. Charge)	75.00
Over 50 l.f.	$75.00 + $0.75/s.f. over 50 s.f.
SIDEWALK:	
1 to 100 s.f. (Min. Charge)	75.00
Over 100 s.f.	$75.00 + $0.25/s.f. over 100 s.f.
PIPELINE AND TRENCHING:	
1 to 100 l.f. (Min. Charge)	120.00

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Over 100 l.f. $120.00 + .25/l.f. over 100 l.f.	
DRIVEWAY APPROACHES:	
Rural road driveway (Aggregate base w/swale)	75.00
Rural road driveway (Aggregate base w/culvert)	75.00
Residential curb cut (24 feet or less)	125.00
Lt. Commercial curb cut (24 feet to 34 feet)	175.00
Heavy Commercial & Industrial curb cut (34 feet to 54 feet)	225.00
ROAD/STREET CUTS:	
1 to 100 s.f. (Min. Charge)	125.00
Over 100 s.f. $125.00 + .50/s.f. over 100 s.f.	
VALLEY GUTTER:	220.00
ROAD/STREET CONSTRUCTION OR RECONSTRUCTION: Fee Table	
(Based on improvement costs)	
2. Street Signs, Traffic Control Signs	Actual Cost
3. Working Without Permit-	Triple Fees
Anyone performing an encroachment within a County right of way or performing County utility underground improvements within a State right of way without first obtaining a permit from Lyon County shall be charged TRIPLE Permit and TRIPLE Inspection Fees in addition to a $50.00 Administration Fee.	
4. Non profit utilities shall be required to obtain a permit but are exempt from the required permit and inspection fees and are still required to have work tested and inspected at their cost.	
5. For profit utilities shall be required to obtain a permit but are exempt from the bonding requirement contained in Section 9.01.07(A) of the Lyon County Code and shall further be exempt from paying a square foot charge for excavations on unimproved road/street sections.	
6. Blanket permits for PUC regulated Utilities [Yr]	3,200.00
Due and payable by June 30th of each year.	
7. Permit Renewal Fee (prior to expiration date)	20.00
8. Permit Renewal Fee (after expiration date)	120.00

SHERIFF

1. Fingerprinting Fee	$10.00 per card
2. Fingerprint based criminal history checks	80.00
3. Brothel work permit	80.00
4. Case reports	5.00
5. Booking report	1.00
6. Concealed weapon permit	
a. Initial	99.00
b. Renewal	64.00
c. Duplicate/change	15.00
7. Locksmith/safe mechanic work card - duplicate	15.00
8. Adult caberet work permit	80.00
9. Contracted deputy services	55.00 per hour
10. False Alarms - Users	
a. Alarm Civil Penalty(ies) Late Fee	25.00
b. Reinstatement Fee	100.00
c. Intrusion Burgler False Alarm Within Calendar Year	
1st Offence	100.00
2nd Offence	125.00
3rd Offence	150.00
4th Offence	175.00
5th Offence or more	200.00
d. Robbery/Hold Up False Alarm	200.00
e. Panic False Alarm	200.00
f. Suspension	After 6
g. Appeal Fee - Per Request	25.00
11. False Alarms - Alarm Company	
a. False Alarm Caused by Alarm Company	200.00
b. Failure to Use Enhanced Call Verification Procedures	200.00
c. All Late Charges	25.00
d. Call on Suspended Site	200.00

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NRS establishs and governs fees for certain departments

SCHEDULE OF FEES FOR COUNTY DEPARTMENTS

e. Appeal Fee - Per Request	25.00
12. Body Camera Video Request	$45 per hour of staff time, plus standard fee for CD
13. Dispatch Tape Request	$45 per hour of staff time, plus standard fee for CD
14. Records Request	$45 per hour of staff time, plus standard fee for CD

UTILITIES DIVISION

All Fees	see Exhibit D

EXHIBIT B
July 1, 2026

LYON COUNTY BUILDING DEPARTMENT
PERMIT FEE SCHEDULE

$ VALUE*	BLDG. FEE	PLAN CHK.	TOTAL
1 - 1,500	$ 42.00	$ 27.30	$ 69.30
1,501 - 1,999	$ 54.00	$ 35.10	$ 89.10
2,000 - 2,999	$ 64.80	$ 42.12	$ 106.92
3,000 - 3,999	$ 75.60	$ 49.14	$ 124.74
4,000 - 4,999	$ 86.40	$ 56.16	$ 142.56
5,000 - 5,999	$ 97.20	$ 63.18	$ 160.38
6,000 - 6,999	$ 108.00	$ 70.20	$ 178.20
7,000 - 7,999	$ 118.80	$ 77.22	$ 196.02
8,000 - 8,999	$ 129.60	$ 84.24	$ 213.84
9,000 - 9,999	$ 140.40	$ 91.26	$ 231.66
10,000 - 10,999	$ 151.20	$ 98.28	$ 249.48
11,000 - 11,999	$ 163.20	$ 106.08	$ 269.28
12,000 - 12,999	$ 172.80	$ 112.32	$ 285.12
13,000 - 13,999	$ 183.60	$ 119.34	$ 302.94
14,000 - 14,999	$ 194.40	$ 126.36	$ 320.76
15,000 - 15,999	$ 205.20	$ 133.38	$ 338.58
16,000 - 16,999	$ 216.00	$ 140.40	$ 356.40
17,000 - 17,999	$ 226.80	$ 147.42	$ 374.22
18,000 - 18,999	$ 237.60	$ 154.44	$ 392.04
19,000 - 19,999	$ 248.40	$ 161.46	$ 409.86
20,000 - 20,999	$ 259.20	$ 168.48	$ 427.68
21,000 - 21,999	$ 270.00	$ 175.50	$ 445.50
22,000 - 22,999	$ 280.80	$ 182.52	$ 463.32
23,000 - 23,999	$ 291.60	$ 189.54	$ 481.14
24,000 - 24,999	$ 302.40	$ 196.56	$ 498.96

25,000 - 50,000	$302.40 for first $25,000 plus $7.80 for each additional $1,000 or fraction up to $50,000. Plus additional 65% Plan Check Fee.
50,000 - 100,000	$497.40 for first $50,000 plus $5.40 for each additional $1,000 or fraction up to $100,000. Plus additional 65% Plan Check Fee.
100,000 - 500,000	$767.40 for first $100,000 plus $4.20 for each additional $1,000 or fraction up to $500,000. Plus additional 65% Plan Check Fee.
500,000 - 1,000,000.00	$2,447.40 for first $500,000 plus $3.60 for each additional $1,000 or fraction up to $1,000,000. Plus additional 65% Plan Check Fee.
1,000,000 and up	$4,247.40 for first $1,000,000 plus $2.40 for each additional $1,000 or fraction. Plus additional 65% Plan Check Fee.

*Value is determined by the International Code Council Building Valuation Data from the most current adopted ICC Code.

EXHIBIT C
July 1, 2026

EMERGENCY MANAGEMENT RESPONSE FEES FOR EQUIPMENT

Equipment	Specification	Capacity/Size	HP	Notes	Unit	Rate
Aerial Lift, Self-Propelled	Max. Platform Height	37 Ft	to 15	Articulated, Telescoping, Scissor.	hour	$9.15
Aerial Lift, Self-Propelled	Max. Platform Height	60 Ft	to 30	Articulated, Telescoping, Scissor.	hour	$33.24
Aerial Lift, Self-Propelled	Max. Platform Height	70 Ft	to 50	Articulated, Telescoping, Scissor.	hour	$26.58
Aerial Lift, Self-Propelled	Max. Platform Height	125 Ft	to 85	Articulated and Telescoping.	hour	$57.49
Aerial Lift, Self-Propelled	Max. Platform Height	150 Ft	to 130	Articulated and Telescoping.	hour	$74.93
Aerial Lift, Truck Mntd	Max. Platform Height	25 Ft		Articulated and Telescoping.	hour	Delete
Aerial Lift, Truck Mntd	Max. Platform Height	40 Ft		Articulated and Telescoping.	hour	$12.05
Aerial Lift, Truck Mntd	Max. Platform Height	80 Ft		Articulated and Telescoping.	hour	$38.85
Aerial Lift, Truck Mntd	Max. Platform Height	80 - 100 Ft		Articulated and Telescoping.	hour	$39.10
Air Compressor	Air Delivery	41 CFM	to 10	Hoses included.	hour	$1.31
Air Compressor	Air Delivery	103 CFM	to 30	Hoses included.	hour	$9.67
Air Compressor	Air Delivery	130 CFM	to 50	Hoses included.	hour	$11.50
Air Compressor	Air Delivery	175 CFM	to 90	Hoses included.	hour	$18.65
Air Compressor	Air Delivery	400 CFM	to 145	Hoses included.	hour	$36.88
Air Compressor	Air Delivery	575 CFM	to 230	Hoses included.	hour	$56.30
Air Compressor	Air Delivery	1100 CFM	to 355	Hoses included.	hour	$100.54
Air Compressor	Air Delivery	1600 CFM	to 500	Hoses included.	hour	$103.33
Air Curtain Burner			to 50	In ground burner.	hour	$6.60
Air Curtain Burner			to 75	In ground burner.	hour	$7.60
Air Curtain Burner			to 100	In ground burner.	hour	$8.75
Air Curtain Burner			to 50	Above ground burner.	hour	$9.05
Air Curtain Burner			to 75	Above ground burner.	hour	$11.60
Air Curtain Burner			to 100	Above ground burner.	hour	$15.30
Ambulance			to 150		hour	$28.48
Ambulance			to 210		hour	$41.76
Auger, Portable	Hole Diameter	16 In	to 6		hour	$1.95
Auger, Portable	Hole Diameter	18 In	to 13		hour	$4.34
Auger, Tractor Mntd	Max. Auger Diameter	36 In	to 13	Includes digger, boom and mounting hardware.	hour	$3.29
Auger, Truck Mntd	Max. Auger Size	24 In	to 100	Guardrail post driver.	hour	$35.68
Automobile			to 130	Transporting people.	mile	$0.56
Automobile			to 130	Transporting cargo.	hour	$12.60
Automobile, Police			to 250	Patrolling.	mile	$0.56
Automobile, Police			to 250	Stationary with engine running.	hour	$16.27
All Terrain Vehicle (ATV)	Engine 110cc, 4-Wheel; 10" tyre		6.5-7.5		hour	$8.35
All Terrain Vehicle (ATV)	Engine 125cc, 4-Wheel; 21" tyre		7.6-8.6		hour	$8.79
All Terrain Vehicle (ATV)	Engine 150cc, 4-Wheel; 22" tyre		9.0-10		hour	$8.80
All Terrain Vehicle (ATV)	Engine 200cc, 4-Wheel; 24" tyre		12-14.0		hour	$9.36
All Terrain Vehicle (ATV)	Engine 250cc, 4-Wheel; 24" tyre		15-17		hour	$9.95
All Terrain Vehicle (ATV)	Engine 300cc, 4-Wheel; 24" tyre		18-20		hour	$10.81
All Terrain Vehicle (ATV)	Engine 400cc, 4-Wheel; 25" tyre		26-28		hour	$12.37
All Terrain Vehicle (ATV)	Engine 450cc, 4-Wheel; 25" tyre		26-28		hour	$13.25
All Terrain Vehicle (ATV)	Engine 650cc, 4-Wheel; 25" tyre		38-40		hour	$14.05

All Terrain Vehicle (ATV)	Engine 750cc, 4-Wheel; 25" tyre		44-46		hour	$15.00
Board, Arrow			to 8	Trailer Mounted.	hour	$5.65
Board, Message			to 5	Trailer Mounted.	hour	$8.55
Boat, Push	Size	45'x21'x6'	to 435	Flat hull.	hour	$227.27
Boat, Push	Size	54'x21'x6'	to 525	Flat hull.	hour	$282.11
Boat, Push	Size	58'x24'x7.5'	to 705	Flat hull.	hour	$340.76
Boat, Push	Size	64'x25'x8'	to 870	Flat hull.	hour	$375.08
Boat, Row				Heavy duty.	hour	$1.49
Boat, Runabout	Size	13'x5'	to 50	Outboard.	hour	$12.73
Boat, Tender	Size	14'x7'	to 100	Inboard with 360 degree drive.	hour	$15.53
Breaker, Pavement Hand-Held	Weight	25~90 Lbs			hour	$1.17
Breaker, Pavement			to 70		hour	$59.37
Breaker, Pavement			to 105		hour	$39.50
Breaker, Pavement			to 137		hour	$52.00
Broom, Pavement	Broom Length	72 In	to 20		hour	$24.08
Broom, Pavement	Broom Length	96 In	to 100		hour	$31.17
Broom, Pavement, Mntd	Broom Length	72 In	to 18		hour	$5.76
Broom, Pavement, Pull	Broom Length	84 In	to 20		hour	$15.32
Bucket, Clamshell	Capacity	1.0 CY		Includes teeth.	hour	$4.74
Bucket, Clamshell	Capacity	2.5 CY		Includes teeth.	hour	$9.12
Bucket, Clamshell	Capacity	5.0 CY		Includes teeth.	hour	$13.62
Bucket, Clamshell	Capacity	7.5 CY		Includes teeth.	hour	$26.52
Bucket, Dragline	Capacity	2.0 CY			hour	$4.06
Bucket, Dragline	Capacity	5.0 CY			hour	$10.14
Bucket, Dragline	Capacity	10 CY			hour	$14.62
Bucket, Dragline	Capacity	14 CY			hour	$19.02
Bus			to 150		hour	$21.90
Bus			to 210		hour	$26.18
Bus			to 300		hour	$40.21
Chain Saw	Bar Length	16 In			hour	$2.00
Chain Saw	Bar Length	25 In			hour	$4.54
Chain Saw, Pole	Bar Size	18 In			hour	$2.13
Chipper, Brush	Chipping Capacity	6 In	to 35	Trailer Mounted.	hour	$9.10
Chipper, Brush	Chipping Capacity	9 In	to 65	Trailer Mounted.	hour	$17.30
Chipper, Brush	Chipping Capacity	12 In	to 100	Trailer Mounted.	hour	$32.26
Chipper, Brush	Chipping Capacity	15 In	to 125	Trailer Mounted.	hour	$34.17
Chipper, Brush	Chipping Capacity	18 In	to 125	Trailer Mounted.	hour	$35.00
Chipper, Brush	Chipping Capacity	18 In	to 200	Trailer Mounted.	hour	$51.12
Chipper, Brush	Chipping Capacity	19 In	to 300	Trailer Mounted.	hour	$59.00
Chipper, Brush	Chipping Capacity	19 In	to 450	Trailer Mounted.	hour	$86.00
Chipper, Brush			to 650	Trailer Mounted.	hour	$130.00
Clamshell & Dragline			to 100	Bucket not included in rate.	hour	$71.00
Clamshell & Dragline			to 155	Bucket not included in rate.	hour	$95.00
Clamshell & Dragline			to 235	Bucket not included in rate.	hour	$131.38
Clamshell & Dragline			to 350	Bucket not included in rate.	hour	$178.00
Clamshell & Dragline			to 530	Bucket not included in rate.	hour	$174.33
Clamshell & Dragline			to 800	Bucket not included in rate.	hour	$343.00
Cleaner, Sewer/Catch Basin	Hopper Capacity	5 CY		Truck Mounted.	hour	$25.81
Cleaner, Sewer/Catch Basin	Hopper Capacity	14 CY		Truck Mounted.	hour	$31.96
Compactor			to 10		hour	$15.32
Compactor			to 45		hour	$35.01
Compactor			to 75		hour	$35.34
Compactor			to 100		hour	$52.15
Compactor			to 300		hour	$97.46
Compactor			to 535		hour	$308.62
Compactor, towed			to 15		hour	$18.71
Compactor, towed			to 50		hour	$39.00
Compactor, towed			to 100		hour	$65.00
Crane	Max. Lift Capacity	8 MT	to 80		hour	$31.25

Crane	Max. Lift Capacity	15 MT	to 150		hour	$59.49
Crane	Max. Lift Capacity	27 MT	to 200		hour	$98.07
Crane	Max. Lift Capacity	45 MT	to 300		hour	$141.89
Crane	Max. Lift Capacity	70 MT	to 350		hour	$232.88
Crane	Max. Lift Capacity	110 MT	to 450		hour	$222.25
Crane, Truck Mntd	Max. Lift Capacity	24000 Lbs			hour	$20.80
Crane, Truck Mntd	Max. Lift Capacity	36000 Lbs			hour	$29.28
Crane, Truck Mntd	Max. Lift Capacity	60000 Lbs			hour	$45.07
Crane, Truck Mntd	Max. Lift Capacity	120000 Lbs			hour	$98.00
Cutter, Brush	Cutter Size	8 ft	to 150			$124.22
Cutter, Brush	Cutter Size	8 ft	to 190			$137.38
Cutter, Brush	Cutter Size	10 ft	to 245			$144.78
Derrick, Hydraulic Digger	Max. Boom Length	60 Ft		Includes hydraulic pole alignment attachment.	hour	$36.15
Derrick, Hydraulic Digger	Max. Boom Length	75 Ft		Includes hydraulic pole alignment attachment.	hour	$36.15
Derrick, Hydraulic Digger	Max. Boom Length	90 Ft		Includes hydraulic pole alignment attachment.	hour	$56.38
Distributor, Asphalt	Tank Capacity	550 Gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar.	hour	$18.40
Distributor, Asphalt	Tank Capacity	1000 Gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar.	hour	$27.35
Distributor, Asphalt	Tank Capacity	4000 Gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar.	hour	$39.34
Dozer, Crawler			to 65		hour	
Dozer, Crawler			to 105		hour	$73.31
Dozer, Crawler			to 160		hour	$95.45
Dozer, Crawler			to 250		hour	$152.20
Dozer, Crawler			to 360		hour	$223.35
Dozer, Crawler			to 574		hour	$348.96
Dozer, Crawler			to 850		hour	$363.50
Dozer, Wheel			to 300		hour	$106.42
Dozer, Wheel			to 335		hour	Delete
Dozer, Wheel			to 400		hour	$102.64
Dozer, Wheel			to 625		hour	$242.66
Excavator, Hydraulic	Bucket Capacity	0.5 CY	to 45	Crawler, Truck & Wheel. Includes bucket.	hour	$20.46
Excavator, Hydraulic	Bucket Capacity	1.0 CY	to 90	Crawler, Truck & Wheel. Includes bucket.	hour	$57.67
Excavator, Hydraulic	Bucket Capacity	1.5 CY	to 160	Crawler, Truck & Wheel. Includes bucket.	hour	$82.48
Excavator, Hydraulic	Bucket Capacity	2.5 CY	to 265	Crawler, Truck & Wheel. Includes bucket.	hour	$137.11
Excavator, Hydraulic	Bucket Capacity	4.5 CY	to 420	Crawler, Truck & Wheel. Includes bucket.	hour	$272.66
Excavator, Hydraulic	Bucket Capacity	7.5 CY	to 650	Crawler, Truck & Wheel. Includes bucket.	hour	$309.18
Excavator, Hydraulic	Bucket Capacity	12 CY	to 1000	Crawler, Truck & Wheel. Includes bucket.	hour	$472.94
Feeder, Grizzly			to 35		hour	$27.43
Feeder, Grizzly			to 55		hour	$34.74
Feeder, Grizzly			to 75		hour	$65.75
Fork Lift	Capacity	6000 Lbs	to 60		hour	$13.63
Fork Lift	Capacity	12000 Lbs	to 90		hour	$18.66
Fork Lift	Capacity	18000 Lbs	to 140		hour	$26.03
Fork Lift	Capacity	50000 Lbs	to 215		hour	$57.41
Generator	Prime Output	5.5 KW	to 10		hour	$4.95
Generator	Prime Output	16 KW	to 25		hour	$7.92
Generator	Prime Output	40 KW	to 65		hour	$23.48
Generator	Prime Output	100 KW	to 125		hour	$40.01
Generator	Prime Output	150 KW	to 200		hour	$55.67
Generator	Prime Output	210 KW	to 300		hour	$77.67
Generator	Prime Output	280 KW	to 400		hour	$88.84
Generator	Prime Output	350 KW	to 500		hour	$99.73
Generator	Prime Output	530 KW	to 750		hour	$159.09

Generator	Prime Output	710 KW	to 1000		hour	$204.67
Generator	Prime Output	1100 KW	to 1500		hour	$362.20
Generator	Prime Output	1500 KW	to 2000		hour	$544.93
Generator	Prime Output	1900 KW	to 2500		hour	$457.00
Generator	Prime Output	2500 KW	to 3000		hour	$561.53
Golf Cart	Capacity	2 person			hour	$3.85
Graders	Moldboard Size	8 Ft	to 50	Includes Rigid and Articulate equipment.	hour	$23.90
Graders	Moldboard Size	10 Ft	to 100	Includes Rigid and Articulate equipment.	hour	$44.60
Graders	Moldboard Size	12 Ft	to 150	Includes Rigid and Articulate equipment.	hour	$65.12
Graders	Moldboard Size	14 Ft	to 225	Includes Rigid and Articulate equipment.	hour	$100.61
Hose, Discharge	Diameter	3 In		Per 25 foot length. Includes couplings.	hour	$0.16
Hose, Discharge	Diameter	4 In		Per 25 foot length. Includes couplings.	hour	$0.24
Hose, Discharge	Diameter	6 In		Per 25 foot length. Includes couplings.	hour	$0.61
Hose, Discharge	Diameter	8 In		Per 25 foot length. Includes couplings.	hour	$0.63
Hose, Discharge	Diameter	12 In		Per 25 foot length. Includes couplings.	hour	$0.93
Hose, Discharge	Diameter	16 In		Per 25 foot length. Includes couplings.	hour	$1.73
Hose, Suction	Diameter	3 In		Per 25 foot length. Includes couplings.	hour	$0.29
Hose, Suction	Diameter	4 In		Per 25 foot length. Includes couplings.	hour	$0.34
Hose, Suction	Diameter	6 In		Per 25 foot length. Includes couplings.	hour	$1.13
Hose, Suction	Diameter	8 In		Per 25 foot length. Includes couplings.	hour	$1.13
Hose, Suction	Diameter	12 In		Per 25 foot length. Includes couplings.	hour	$1.75
Hose, Suction	Diameter	16 In		Per 25 foot length. Includes couplings.	hour	$3.34
Jackhammer (Dry)	Weight Class	25-45 Lbs			hour	$1.71
Jackhammer (Wet)	Weight Class	30-55 Lbs			hour	$1.90
Loader, Crawler	Bucket Capacity	0.5 CY	to 32	Includes bucket.	hour	$20.66
Loader, Crawler	Bucket Capacity	1 CY	to 60	Includes bucket.	hour	$35.85
Loader, Crawler	Bucket Capacity	2 CY	to 118	Includes bucket.	hour	$69.98
Loader, Crawler	Bucket Capacity	3 CY	to 178	Includes bucket.	hour	$126.60
Loader, Crawler	Bucket Capacity	4 CY	to 238	Includes bucket.	hour	$120.21
Loader, Crawler	Bucket Capacity	5 CY	to 300	Includes bucket.	hour	$135.00
Loader, Skid-Steer	Operating Capacity	976-1250 Lbs	to 35		hour	$26.04
Loader, Skid-Steer	Operating Capacity	1751-2200 Lbs	to 65		hour	$31.16
Loader, Skid-Steer	Operating Capacity	2901-3300 Lbs	to 85		hour	$36.76
Loader, Skid-Steer	Operating Capacity	4000 Lbs	to 94		hour	Delete
Loader, Tractor, Wheel			to 80		hour	$37.76
Loader, Wheel	Bucket Capacity	0.5 CY	to 38		hour	$21.01
Loader, Wheel	Bucket Capacity	1 CY	to 60		hour	$41.05
Loader, Wheel	Bucket Capacity	2 CY	to 105		hour	$39.35
Loader, Wheel	Bucket Capacity	3 CY	to 152		hour	$46.45
Loader, Wheel	Bucket Capacity	4 CY	to 200		hour	$78.13
Loader, Wheel	Bucket Capacity	5 CY	to 250		hour	$80.80
Loader, Wheel	Bucket Capacity	6 CY	to 305		hour	$113.83
Loader, Wheel	Bucket Capacity	7 CY	to 360		hour	$139.70
Loader, Wheel	Bucket Capacity	8 CY	to 415		hour	$190.00
Loader, Wheel	Bucket Capacity	9 CY	to 470		hour	Delete
Loader, Wheel	Bucket Capacity	10 CY	to 530		hour	Delete
Loader-Backhoe, Wheel	Loader Bucket Capacity	0.5 CY	to 40	Loader and Backhoe Buckets included.	hour	$22.97
Loader-Backhoe, Wheel	Loader Bucket Capacity	1 CY	to 70	Loader and Backhoe Buckets included.	hour	$30.36
Loader-Backhoe, Wheel	Loader Bucket Capacity	1.5 CY	to 95	Loader and Backhoe Buckets included.	hour	$43.91
Loader-Backhoe, Wheel	Loader Bucket Capacity	1.75 CY	to 115	Loader and Backhoe Buckets included.	hour	$52.69

Mixer, Concrete Portable	Batching Capacity	10 Cft			hour	$3.17
Mixer, Concrete Portable	Batching Capacity	12 Cft			hour	$5.48
Mixer, Concrete, Trailer Mntd	Batching Capacity	11 Cft	to 10		hour	$14.59
Mixer, Concrete, Trailer Mntd	Batching Capacity	16 Cft	to 25		hour	$19.70
Motorcycle, Police					mile	$0.52
Mulcher, Trailer Mntd	Working Capacity	7 TPH	to 35		hour	$15.17
Mulcher, Trailer Mntd	Working Capacity	10 TPH	to 55		hour	$22.34
Mulcher, Trailer Mntd	Working Capacity	20 TPH	to 120		hour	$31.50
Paver, Asphalt			to 50	Includes wheel and crawler equipment.	hour	$66.94
Paver, Asphalt			to 75	Includes wheel and crawler equipment.	hour	$66.94
Paver, Asphalt			to 125	Includes wheel and crawler equipment.	hour	$92.45
Paver, Asphalt			to 175	Includes wheel and crawler equipment.	hour	$252.13
Paver, Asphalt			to 250	Includes wheel and crawler equipment.	hour	$246.91
Pick-up, Asphalt			to 110		hour	$112.03
Pick-up, Asphalt			to 140		hour	$146.98
Pick-up, Asphalt			to 200		hour	$196.08
Pick-up, Asphalt			to 275		hour	$282.37
Plow, Cable	Plow Depth	18 in	to 30		hour	$11.85
Plow, Cable	Plow Depth	36 in	to 65		hour	$31.50
Plow, Cable	Plow Depth	48 in	to 110		hour	$36.50
Plow, Grader Mntd	Width	to 10 Ft			hour	$28.51
Plow, Grader Mntd	Width	to 14 Ft			hour	$33.00
Plow, Truck Mntd	Width	to 15 Ft			hour	$23.80
Plow, Truck Mntd	Width	to 15 Ft		With leveling wing.	hour	$40.69
Pump			to 3	Hoses not included.	hour	$2.70
Pump			to 6	Hoses not included.	hour	$3.70
Pump			to 10	Hoses not included.	hour	$9.05
Pump			to 15	Hoses not included.	hour	$12.25
Pump			to 25	Hoses not included.	hour	$13.96
Pump			to 40	Hoses not included.	hour	$17.22
Pump			to 60	Hoses not included.	hour	$26.88
Pump			to 95	Hoses not included.	hour	$34.78
Pump			to 140	Hoses not included.	hour	$41.19
Pump			to 200	Hoses not included.	hour	$51.50
Pump Extender	Length	20 Ft			hour	$1.25
Pump, W/O Power	Pump Size	6 In			hour	$2.30
Pump, W/O Power	Pump Size	12 In			hour	$3.00
Pump, W/O Power	Pump Size	24 In			hour	$7.15
Sandbagger Machine	(Spider) Automatic		4.5		hour	$50.11
Saw, Concrete	Blade Diameter	14 In	to 14		hour	$7.29
Saw, Concrete	Blade Diameter	26 In	to 35		hour	$11.63
Saw, Concrete	Blade Diameter	48 In	to 65		hour	$24.18
Saw, Rock			to 65		hour	Delete
Saw, Rock			to 90		hour	Delete
Saw, Rock			to 100		hour	$41.98
Scraper	Scraper Capacity	11 CY	to 175		hour	$83.00
Scraper	Scraper Capacity	15 CY	to 250		hour	$131.34
Scraper	Scraper Capacity	22 CY	to 365		hour	$213.55
Scraper	Scraper Capacity	34 CY	to 475		hour	$275.45
Scraper	Scraper Capacity	44 CY	to 600		hour	$327.93
Snow Blower	Capacity	2,000 Tph	to 400		hour	$232.52
Snow Blower	Capacity	2,500 Tph	to 500		hour	$251.98
Snow Blower	Capacity	3,500 Tph	to 600		hour	Delete
Snow Blower, Truck Mntd	Capacity	600 Tph	to 75		hour	$33.74
Snow Blower, Truck Mntd	Capacity	1100 Tph	to 150		hour	Delete
Snow Blower, Truck Mntd	Capacity	1400 Tph	to 250		hour	$90.01
Snow Blower, Truck Mntd	Capacity	2500 Tph	to 400		hour	$147.02
Snow Thrower, Walk Behind	Cutting Width	25 in	to 5		hour	$3.01
Snow Thrower, Walk Behind	Cutting Width	60 in	to 15		hour	$14.67
Sprayer, Seed	Working Capacity	750 Gal	to 30	Trailer & truck mounted.	hour	$14.61
Sprayer, Seed	Working Capacity	1250 Gal	to 50	Trailer & truck mounted.	hour	$20.21

Sprayer, Seed	Working Capacity	3500 Gal	to 115	Trailer & truck mounted.	hour	$30.20
Spreader, Chemical	Capacity	5 CY	to 4	Trailer & truck mounted.	hour	$6.49
Spreader, Chip	Spread Hopper Width	12.5 Ft	to 152		hour	$88.36
Spreader, Chip	Spread Hopper Width	16.5 Ft	to 215		hour	$121.45
Spreader, Chip, Mntd	Hopper Size	8 Ft	to 8	Trailer & truck mounted.	hour	$4.65
Spreader, Sand	Mounting	Tailgate, Chassis			hour	$8.02
Spreader, Sand	Mounting	Dump Body			hour	$10.88
Spreader, Sand	Mounting	Truck (10yd)			hour	$13.62
Striper	Paint Capacity	40 Gal	to 22		hour	$16.76
Striper	Paint Capacity	90 Gal	to 60		hour	$23.17
Striper	Paint Capacity	120 Gal	to 122		hour	$42.65
Striper, Truck Mntd	Paint Capacity	120 Gal	to 460		hour	$76.28
Striper, Walk-behind	Paint Capacity	12 Gal			hour	$3.96
Sweeper, Pavement			to 110		hour	$85.20
Sweeper, Pavement			to 150		hour	Delete
Sweeper, Pavement			to 230		hour	$100.11
Trailer, Dump	Capacity	20 CY		Does not include Prime Mover.	hour	$12.81
Trailer, Dump	Capacity	30 CY		Does not include Prime Mover.	hour	$13.56
Trailer, Dump	Capacity	40 CY		Does not include Prime Mover.	hour	
Trailer, Equipment	Capacity	30 Tons			hour	$16.99
Trailer, Equipment	Capacity	40 Tons			hour	$18.74
Trailer, Equipment	Capacity	60 Tons			hour	$23.01
Trailer, Equipment	Capacity	120 Tons				$34.36
Trailer, Office	Trailer Size	8' x 24'			hour	$2.31
Trailer, Office	Trailer Size	8' x 32'			hour	$2.74
Trailer, Office	Trailer Size	10' x 32'			hour	$3.62
Trailer, Water	Tank Capacity	4000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	$15.84
Trailer, Water	Tank Capacity	6000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	$19.44
Trailer, Water	Tank Capacity	10000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	$22.61
Trailer, Water	Tank Capacity	14000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	$28.09
Trencher			to 40	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	$17.24
Trencher			to 85	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	$29.85
Trencher			to 115	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	$41.50
Trencher			to 175	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	Delete
Trowel, Concrete	Diameter	90 In	to 25		hour	$11.70
Trowel, Concrete	Diameter	100 In	to 38		hour	$17.90
Truck, Bucket				Add Flatbed Truck to Truck Mounted Aerial Lift.		
Truck, Cleaning				Add Flatbed Truck to Sewer Cleaner.		
Truck, Concrete Mixer	Mixer Capacity	10 CY	to 255		hour	$70.00
Truck, Concrete Mixer	Mixer Capacity	13 CY	to 300		hour	$85.90
Truck, Dump	Struck Capacity	8 CY	to 220		hour	$52.96
Truck, Dump	Struck Capacity	10 CY	to 320		hour	$65.75
Truck, Dump	Struck Capacity	12 CY	to 255		hour	$73.31
Truck, Dump	Struck Capacity	14 CY	to 330		hour	$78.59

Truck, Dump	Struck Capacity	28 CY	to 400		hour	$139.82
Truck, Dump	Struck Capacity	40 CY	to 460		hour	Delete
Truck, Dump	Struck Capacity	50 CY	to 620		hour	Delete
Truck, Fire	Pump Capacity	1000 GPM			hour	$71.31
Truck, Fire	Pump Capacity	1250 GPM			hour	$75.61
Truck, Fire	Pump Capacity	1500 GPM			hour	$82.24
Truck, Fire	Pump Capacity	2000 GPM			hour	$85.22
Truck, Flatbed	Maximum Gvw	15000 Lbs	to 150		hour	$22.24
Truck, Flatbed	Maximum Gvw	25000 Lbs	to 180		hour	$33.72
Truck, Flatbed	Maximum Gvw	30000 Lbs	to 215		hour	$29.31
Truck, Flatbed	Maximum Gvw	45000 Lbs	to 250		hour	$48.23
Truck, Flatbed	Maximum Gvw	50000 Lbs	to 300		hour	Delete
Truck, Flatbed			to 375		hour	Delete
Truck, Flatbed			to 450		hour	Delete
Truck, Garbage	Capacity	25 CY	to 255		hour	$50.49
Truck, Garbage	Capacity	32 CY	to 325		hour	$57.89
Truck, Knuckle Boom				Add Flatbed Truck to Truck Mounted Crane.		
Truck, Ladder				Add Flatbed Truck to Truck Mounted Aerial Lift.		
Truck, Line				Add Flatbed Truck to Hydraulic Digger Derrick.		
Truck, Pickup			to 130	When transporting people.	mile	lileage Rate
Truck, Pickup			to 130		hour	$9.75
Truck, Pickup		1/2 ton	to 191		hour	$11.75
Truck, Pickup		3/4 ton	to 250		hour	$19.87
Truck, Pickup		1 ton	to 340		hour	$20.57
Truck, Tractor			to 210		hour	$40.49
Truck, Tractor			to 265		hour	$53.75
Truck, Tractor			to 330		hour	$49.93
Truck, Tractor			to 360		hour	$57.25
Truck, Vacuum	FEMA cost code 8717	60,000 GVW	400		hour	$77.79
Truck, Water	Tank Capacity	2500 Gal	to 175	Include pump and rear spray system.	hour	$28.95
Truck, Water	Tank Capacity	4000 Gal	to 250	Include pump and rear spray system.	hour	$52.59
Tub Grinder			to 440		hour	$99.68
Tub Grinder			to 500		hour	Delete
Tub Grinder			to 630		hour	$150.70
Tub Grinder			to 760		hour	$192.21
Tub Grinder			to 800		hour	Delete
Tub Grinder			to 900		hour	Delete
Tub Grinder			to 1000		hour	$337.45
Vactor (Mud Dog)	Industrial Hydro Excavator		450		hour	$86.50
Vehicle, Recreational			to 10		hour	$2.91
Vehicle, Small			to 30		hour	$6.50
Vibrator, Concrete			to 4		hour	$1.51
Vibrator, Concrete			to 8		hour	$2.75
Welder, Portable			to 16	Includes ground cable and lead cable.	hour	$3.89
Welder, Portable			to 34	Includes ground cable and lead cable.	hour	$7.09
Welder, Portable			to 50	Includes ground cable and lead cable.	hour	$11.95
Welder, Portable			to 80	Includes ground cable and lead cable.	hour	$12.22

Exhibit D

July 1, 2026

LYON COUNTY UTILITIES DEPARTMENT
FEE SCHEDULE

MISCELLANEOUS FEES

Fee Description	
NON-SUBDIVISION PERMIT & PLAN REVIEW FEE	$150.00
SUBDIVISION PERMIT & IMPROVEMENT PLAN REVIEW FEE	$500 + ENGINEERING FEES AT TIME OF SUBMITTAL
INSPECTION & TESTING FEES:	
IMPROVEMENT COST:	
$ 0 - $200,000	TIME & MATERIALS
$ 200,000 - $ 300,000	4.25%
$ 300,000 AND UP	4.00%
COSTS OVER BASE INSPECTION FEE	ACTUAL COST
WATER PRESSURE TEST EACH	$75.00
BAC-T TEST EACH - 24 HOUR TURN AROUND	$240 FIRST SAMPLE + $90 EACH ADDITIONAL
BAC-T TEST EACH - NORMAL TURN AROUND	$180 FIRST SAMPLE + $30 EACH ADDITIONAL
CHLORINE TEST EACH	$25.00
SEWER PRESSURE TEST/MANHOLE	$25.00
OVERTIME/HOLIDAY EACH INSPECTION - 2 HOUR MINIMUM	ACTUAL COST
NEW ACCOUNT SET-UP	$25.00
SEASONAL OFF OR ON	$25.00
NON-PAYMENT TURN OFF	$35.00
METER PULL OR REPLACE DAMAGED METER TAG	$55.00
NON-PAY DISCONNECT METER REINSTALLATION	$55.00
WORKING HOURS SERVICE CALL	$25.00 per 1/2 hour
AFTER WORKING HOURS SERVICE CALL	$100.00
METER TEST	$50.00
RETURNED CHECK	$30.00
BACKFLOW TEST EACH	$50.00
BACKFLOW DEVICE REPAIR	ACTUAL COST
FINAL AND MISCELLANEOUS INSPECTION EACH	
RESIDENTIAL	$35.00
COMMERCIAL	$50.00
MXU DEVICE AND INSTALLATION - DOUBLE METER PIT	ACTUAL COST
MXU DEVICE AND INSTALLATION - SINGLE METER PIT	ACTUAL COST
HYDRANT METER MONTHLY RENTAL	$35.00
HYDRANT METER DEPOSIT	$1,910.00
MISCELLANEOUS/OTHER - AS REQUESTED	TIME & MATERIALS
WATER CONSERVATION WASTE FEES	
- 1ST OFFENSE = VERBAL WARNING AND/OR TAG	
- 2ND OFFENSE = WRITTEN WARNING	
- 3RD OFFENSE	$25.00
- 4TH OFFENSE	$50.00
- 5TH OFFENSE	$100.00
- 6TH OFFENSE	$200.00
- 7TH OFFENSE	$500.00
- 8TH OFFENSE - INSTALL FLOW RESTRICTION DEVICE	TIME & MATERIALS
DELINQUENT ACCOUNT DOOR TAG	$25.00
LIEN PLACED ON PROPERTY	$55.00
LIEN RECORDING FEE	$55.00 PLUS ACTUAL RECORDING COST
REMOVAL OF LIEN ON PROPERTY	$55.00
WATER METER	ACTUAL COST
WATER METER SET FEE	$60.00
WATER RIGHTS LEDGER MAINTENANCE FEE	$250 PER WATER RIGHTS PERMIT
WATER RIGHTS PRESERVATION FEE	
FILING COST	ACTUAL COST
ADMINISTRATIVE COST	$1,000 PER OCCURRENCE
REIMBURSEMENT AGREEMENT - ADMINISTRATIVE FEE	15% OF REIMBURSEMENT AMOUNT
TRAILER, POTABLE WATER	
3,500 GALLONS	$50 PER HOUR
5,000 GALLON (INCLUDES A CENTRIFUGAL PUMP AND MOTOR)	$75 PER HOUR

OLD DOCUMENT PRICE LIST
1862 THRU 6-30-1981

TITLE	PAGE COUNT
DEED BOOK A	799
DEED BOOK B	800
DEED BOOK C	816
DEED BOOK D	920
DEED BOOK E	848
DEED BOOK F	782
DEED BOOK G	800
DEED BOOK H	816
DEED BOOK I	280
DEED BOOK J	798
DEED BOOK K	802
DEED BOOK L	804
DEED BOOK M	800
DEED BOOK N	800
DEED BOOK O	500
DEED BOOK P	500
DEED BOOK Q	500
DEED BOOK R	640
DEED BOOK S	640
DEED BOOK T	650
DEED BOOK U	600
DEED BOOK V	630
DEED BOOK W	601
DEED BOOK X	540
DEED BOOK Y	599
DEED BOOK Z	601
DEED BOOK 27	601
DEED BOOK 28	601
DEED BOOK 29	600
DEED BOOK 30	606
DEED BOOK 31	601
DEED BOOK 32	600
DEED BOOK 33	601
DEED BOOK 34	600
DEED BOOK 35	606
DEED BOOK 36	601
DEED BOOK 37	604
DEED BOOK 38	602
DEED BOOK 39	601
DEED BOOK 40	603
DEED BOOK 41	602
DEED BOOK 42	601
DEED BOOK 43	601
DEED BOOK 44	601
DEED BOOK 45	601
DEED BOOK 46	601
DEED BOOK 47	601
DEED BOOK 48	602
DEED BOOK 49	601
DEED BOOK 50	601
DEED BOOK 51	601
DEED BOOK 52	600
DEED BOOK 53	492
TOTAL:	**33998 x .07 = $2,379.86**

TITLE	PAGE COUNT
DEED INDEX BOOK A	227
DEED INDEX BOOK B	169
DEED INDEX BOOK C	177
DEED INDEX BOOK D	176
DEED INDEX BOOK E	109
DEED INDEX BOOK F	191
DEED INDEX BOOK G	229
DEED INDEX BOOK H	163
DEED INDEX BOOK I	112
DEED INDEX BOOK J	159
DEED INDEX BOOK K	322
DEED INDEX BOOK L	150
TOTAL:	**2184 x .07 = $152.88**

TITLE	PAGE COUNT
MISC BOOK 1	602
MISC BOOK 2	161
MISC BOOK A-E	3763
MISC BOOK F	747
MISC BOOK G	637
MISC BOOK H	500
MISC BOOK I	640
MISC BOOK J	600
MISC BOOK K	598
MISC BOOK L	600
MISC BOOK M	540
MISC BOOK N	600
MISC BOOK O	600
MISC BOOK P	600
MISC BOOK Q	600
MISC BOOK R	600
MISC BOOK S	600
MISC BOOK T	600
MISC BOOK U	601
MISC BOOK V	603
MISC BOOK W	600
MISC BOOK X	600
MISC BOOK Y	600
MISC BOOK Z	601
TOTAL:	**17193 x .07 = $1,203.51**

Misc Book A	475
Misc Book B	912
Misc Book C	799
Misc Book D	816
Misc Book E	761

MISC BOOK INDEX A	287
MISC BOOK INDEX B	184
MISC BOOK INDEX C	222
MISC BOOK INDEX D	237
MISC BOOK INDEX E	262
MISC BOOK INDEX F	91
TOTAL:	**1283 x .07 = $89.81**

GRANTOR/GRANTEE INDEX 1970-1984 **2382 x .07 = $166.74**

OFFICIAL RECORDS

JAN 1970 - 6-30-1981 **106,806 x .07 = $7,476.42**

DOC #'S 100-61262

GRANTOR/GRANTEE INDEX 1970-1984	**$166.74**
DEED BOOKS	**$2,379.86**
DEED INDEXES	**$152.88**
MISC BOOKS	**$1,203.51**
MISC INDEXES	**$89.81**
OFFICIAL RECORDS	**$7,476.42**
TOTAL:	**$11,469.22**

TITLE	PAGE COUNT	TITLE	PAGE COUNT
MORTGAGE BOOK A	800	MORTGAGE BOOK 27	600
MORTGAGE BOOK B	780	MORTGAGE BOOK 28	603
MORTGAGE BOOK C	795	MORTGAGE BOOK 29	601
MORTGAGE BOOK D	796	MORTGAGE BOOK 30	601
MORTGAGE BOOK E	795	MORTGAGE BOOK 31	580
MORTGAGE BOOK F	639	MORTGAGE BOOK 32	600
MORTGAGE BOOK G	600	MORTGAGE BOOK 33	601
MORTGAGE BOOK H	600	MORTGAGE BOOK 34	600
MORTGAGE BOOK I	603	MORTGAGE BOOK 35	605
MORTGAGE BOOK J	600	MORTGAGE BOOK 36	600
MORTGAGE BOOK K	536	MORTGAGE BOOK 37	601
MORTGAGE BOOK L	540	MORTGAGE BOOK 38	600
MORTGAGE BOOK M	600	MORTGAGE BOOK 39	626
MORTGAGE BOOK N	598	MORTGAGE BOOK 40	629
MORTGAGE BOOK O	500	MORTGAGE BOOK 41	600
MORTGAGE BOOK P	600	MORTGAGE BOOK 42	424
MORTGAGE BOOK Q	602	**TOTAL**	**9472 x .07 = $663.04**
MORTGAGE BOOK R	600		
MORTGAGE BOOK S	603		
MORTGAGE BOOK T	602		
MORTGAGE BOOK U	601		
MORTGAGE BOOK V	661		
MORTGAGE BOOK W	600		
MORTGAGE BOOK X	600		
MORTGAGE BOOK Y	601		
MORTGAGE BOOK Z	601		
TOTAL	**16453**	**X .07 = $1151.71**	

MORTGAGE INDEX A	345
MORTGAGE INDEX B	154
MORTGAGE INDEX C	194
MORTGAGE INDEX D	152
MORTGAGE INDEX E	180
MORTGAGE INDEX F	184
MORTGAGE INDEX G	184
MORTGAGE INDEX H	145
MORTGAGE INDEX I	64
TOTAL	**1602 x 07 = $112.14**

TITLE	PAGE COUNT
MINING DEEDS A	639
MINING DEEDS B	800
MINING DEEDS C	0
MINING DEEDS D	816
MINING DEEDS E	911
MINING DEEDS F	920
MINING DEEDS G	640
MINING DEEDS H	800
MINING DEEDS I	798
MINING DEEDS J	500
MINING DEEDS K	500
MINING DEEDS L	498
MINING DEEDS M	600
MINING DEEDS N	602
MINING DEEDS O	252
TOTAL	**9276 X .07 = $649.32**

TITLE	PAGE COUNT
MINING INDEX 1	211
MINING INDEX 2	204
MINING INDEX 3	102
TOTAL	**517 X .07 = $36.19**

TITLE	PAGE COUNT
MINING INDEX A	163
MINING INDEX B	192
MINING INDEX C	230
MINING INDEX D	336
MINING INDEX E	282
MINING INDEX F	238
MINING INDEX G	298
MINING INDEX H	208
MINING INDEX I	212
MINING INDEX J	222
MINING INDEX K	147
MINING INDEX L	167
MINING INDEX M	171
MINING INDEX N	96
MINING INDEX O	142
MINING INDEX P	152
MINING INDEX Q	298
MINING INDEX R	226
MINING INDEX S	276
MINING INDEX T	208
MINING INDEX U	176
MINING INDEX V	258
MINING INDEX W	138
MINING INDEX X	105
MINING INDEX Y	294
MINING INDEX Z	297
TOTAL	**5532 X .07 = $387.24**

STATE OF NEVADA
COMMISSION ON ETHICS

704 West Nye Lane, Suite 204
Carson City, Nevada 89703
Phone (775) 687-5469 • Fax (775) 687-1279
http://ethics.nv.gov

NEVADA COMMISSION ON ETHICS
POLICY ON ACCESS TO PUBLIC RECORDS

A. PURPOSE AND SCOPE:

To provide members of the public with reasonable uniform procedures to access, inspect and copy public books and records of the Nevada Commission on Ethics ("Commission") as permitted by law in compliance with the Nevada Public Records Act found in NRS Chapter 239 and interpretive regulations located in NAC Chapter 239 ("collectively referred to as the "Act").

Any amendments to the Act or the Ethics Law shall control and supersede conflicting provisions of this policy. Additionally, the Commission adopts, as general guidelines for processing public record requests, the applicable provisions of the *Nevada Public Records Act: A Manual for State Agencies, latest edition*, as duly issued and approved. The Manual is available at nsla.nv.gov.

B. POLICY STATEMENT:

The Commission endeavors to provide transparency to the public through its public website at www.ethics.nv.gov, which allows significant access to the public records of the Commission. Further, the Commission is committed to providing access to public records in accordance with the Act. In furtherance of the Act, other provisions of the Nevada Revised Statutes, and NRS Chapter 281A and NAC Chapter 281A (collectively referred to as the "Ethics Law"), contain statutory authority and interpretive regulations declaring certain proceedings and records of the Commission to be confidential.

There is no Nevada statute that defines what constitutes a public record. Generally, the records of the Commission, unless deemed confidential pursuant to the Act, Ethics Law, or other provision of State Law, are presumed to be public. See NRS

239.010(1). Further, if a record does not already exist, there is generally no duty to create a record in response to a public records request. *See Public Employees' Retirement System of Nevada v. Reno Newspapers, Inc*., 313 P.3d 221, 129 Nev. Adv. Op. 88 (Nov. 14, 2013).

C. ACCESS TO PUBLIC RECORDS:

1. **Public Records located on Official Website.** Copies of the Ethics Law, agendas, public meeting materials, minutes, published opinions issued by the Commission, acknowledgement forms filed by public officers, and proposed regulations are provided to the public without charge on its official website located at www.ethics.nv.gov, or by request to NCOE@ethics.nv.gov.

2. Public Records Request Form. A Public Records Request form (Exhibit "A") is provided on the Commission's website. When completing the Public Records Request Form, be specific and provide concise and legible information. Names, dates, and any other identifying information will assist with processing the request. Public Records Requests may be sought via the Commission's official website at ethics.nv.gov or sent to the attention of the Commission's Executive Director, as the designated Records Official for the Commission:

E-Mail: ncoe@ethics.nv.gov

Mailing and Physical Address:

State of Nevada Commission on Ethics
704 West Nye Lane, Suite 204
Carson City, NV 89703
Phone: (775) 687-5469 / Fax: (775) 687-1279

3. **Assistance and Compliance with Americans with Disabilities Act ("ADA").** In accordance with the ADA, reasonable accommodations are made available to the public for the inspection and copying of public records including providing the opportunity to request public records in an alternative format. The public should direct requests for reasonable accommodations to the Commission's designated Records Official.

NOTICE: For assistance with ADA compliance or any other questions, please contact the Commission during regular business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m., excluding holidays and other official business closures.

D. PUBLIC RECORDS PROCESSING GUIDELINES:

1. Processing Public Records Requests. Pursuant to NRS 239.0107, the Commission will make reasonable efforts to assist the requester to focus the request in such a manner as to maximize the likelihood the requester will be able to inspect or receive a copy of the public book or record. The Records Official, within five (5) business days after receiving a request for a public record, will:

- Allow the requestor to inspect or copy the public book or record, or provide a copy of the public book or record to the requester, as was requested; or
- Notify the requestor that the Commission does not have legal custody or control of the public book or records, and provide the name and address of the entity that does, if known; or
- If the Commission is unable to make the public book or record available within five (5) business days, notify the requestor the earliest date and time after which the Commission reasonably believes the public book or record will be available to inspect or copy; or
- If the Commission must deny the request because the public book or records, or a part thereof, is confidential, notify the requestor that the information is confidential and cite the statute or other legal authority to deny the request.

2. Review Request to Determine Whether it Seeks Confidential or Restricted Records. Each public records request received by the Commission will be reviewed to determine whether the records requested are confidential or restricted as follows:

a) Confidential by Law: A number of proceedings and records of the Commission are declared to be confidential under Nevada law. In addition to records or information designated as confidential pursuant to the Act and Ethics Law, the Commission acknowledges all other laws declaring the information and records of the Commission to be confidential or restricted, including interpretive regulations, cases, and other legal precedent.

b) Confidential Third Party: Confidential records of federal, state, and local governments shared with the Commission must not be disclosed without prior written authorization from the affected government agency. Further, the Commission's possession of records or information received from other

agencies may not mean that the Commission has legal custody or control over these records.

c) Confidential Information Within Records: Confidential information and records may not be public records and any public records that contain confidential or restricted information may be redacted. NRS 239.010. Further, telephone numbers and/or email addresses maintained in a database by the Commission for the purpose of and/or in the course of the person's communications with the Commission are confidential and are not deemed a public book or records. *See* NRS 239.014(e).

d) Copyright Restrictions: Copyright restrictions may apply to copyrighted materials not permitted to be duplicated under federal law. See 17 U.S.C.A. Sec. 107.

3. Fee Schedule for Public Records. Pursuant to NRS 239.052, a governmental entity may charge a fee for providing a copy of a public record. Standard Fees represent the actual costs authorized pursuant to NRS 239.052, including costs to reproduce, postage, and transcription fees allowed per NRS 239.053. The Commission's Fee Schedule for Public Records is attached hereto as Exhibit "B"

An estimate of Standard Fees and Transcription Fees ("Fee Estimate") for producing requested records will be provided to the requestor and the records will not be produced until after remittance of a deposit in the amount of the Fee Estimate. If the actual fees are less than the Fee Estimate, the requestor will be refunded the difference. If the actual fees exceed the Fee Estimate, requestor will be invoiced and shall remit payment to the Commission within thirty (30) days.

E. EFFECTIVE DATE:

This policy was adopted by a majority vote of the Commission on January 19, 2022 and continues in force until it is amended or revoked.

EXHIBIT "A"
TO
NEVADA COMMISSION ON ETHICS
PUBLIC RECORDS REQUEST FORM

NEVADA COMMISSION ON ETHICS

Public Records Request

Requester Information

Date:	
Requester Contact Information	
Name:	
Organization:	
Address:	
City, State, Zip:	
Phone:	
E-mail:	

Record(s) Requested

Records Requested:
Check one: ☐ Electronic copies ☐ Paper Copies ☐ Inspection (in person)
Describe the record(s) you are requesting. Please be as specific as possible and include enough detail to assist the Nevada Commission on Ethics staff in locating the records(s). Include relevant dates or date ranges. You may attach additional pages, if necessary.

Receiving Records

Please specify the preferred method of receiving the requested record(s):			
☐ E-mail or drop box (no charge)	☐ I will pick up	☐ Please send USPS	☐ Please FedEx *Fed Ex billing number:*

Statement
By signing below, I certify that the information above is true and correct to the best of my knowledge. I understand that copying and other associated fees may apply and that records will not be released until the estimated fee deposit is received.
_____ _____ **Requester Signature** **Date**

Retain Request form for 90 days following completion of request. RDA 2009047

You may submit your request for public records using the Commission's
online form submission at ethics.nv.gov (Preferred); or
You may submit this form bearing your signature to the Executive Director at: Nevada Commission on Ethics, 704 W. Nye Lane, Suite 204, Carson City,
Nevada, 89703; email NCOE@ethics.nv.gov; or fax (775) 687-1279.

Updated 01/19/22

EXHIBIT "B"
TO
NEVADA COMMISSION ON ETHICS
POLICY ON ACCESS TO PUBLIC RECORDS

FEES FOR COPIES OF PUBLIC RECORDS

The Commission does not charge for copies of records that are provided by email or other electronic means that incur no specific costs to the Commission. Pursuant to Nevada Revised Statutes Chapter 239.052, a government entity is permitted to charge a fee for the actual cost incurred in providing a public record. This includes, without limitation, cost of ink, toner, paper, media, and postage. The Commission chooses to waive these fees, but for the following exceptions:

a) Black and white copies - Hard copy requests of fifty (50) or more pages, up to 8.5" x 11". Thereafter, five cents ($.05) per page will be charged for single sided copies and seven cents ($.07) per page for double sided copies on standard letter or legal sized paper.

b) Color Copies - Hard copy requests of fifty (50) or more pages, up to 8.5" x 11". Thereafter, copies of documents or photographs in color shall be charged fifty cents ($.50) per side.

c) Compact discs/DVDs - Copies shall be charged at five dollars ($5.00) per disc or DVD.

d) Other Media - Copies of records provided via other media not specified herein shall be charged at actual cost.

e) Certification of copies - Available upon request at two dollars and fifty cents ($2.50) per document. An acknowledgment that the response provided contains the true and correct copies of all documents responsive to the public records request will be provided at no additional cost.

f) Postage - The requester is responsible for actual postage costs.

g) Court Reporting - In addition to the actual costs of the medium in which the copy of the transcript is provided, the fee charged for a copy of each page of a court reporter transcript is the per/page fee set forth in the contract utilized by the Commission for court reporter services pursuant to NRS 239.053.

You will be provided an estimate of costs, which must be paid before your request is filled. Any costs in excess of the estimate will be invoiced and provided either before or with the responsive documents. Any balance must be paid within thirty (30) days of the requester's receipt of the invoice.

NRS 239.052 Fees: Limitations; waiver; posting of sign or notice.

1. Except as otherwise provided in this subsection, a governmental entity may charge a fee for providing a copy of a public record. Such a fee must not exceed the actual cost to the governmental entity to provide the copy of the public record unless a specific statute or regulation sets a fee that the governmental entity must charge for the copy. A governmental entity shall not charge a fee for providing a copy of a public record if a specific statute or regulation requires the governmental entity to provide the copy without charge.

2. A governmental entity may waive all or a portion of a charge or fee for a copy of a public record if the governmental entity:

(a) Adopts a written policy to waive all or a portion of a charge or fee for a copy of a public record; and

(b) Posts, in a conspicuous place at each office in which the governmental entity provides copies of public records, a legible sign or notice that states the terms of the policy.

3. A governmental entity shall prepare and maintain a list of the fees that it charges at each office in which the governmental entity provides copies of public records. A governmental entity shall post, in a conspicuous place at each office in which the governmental entity provides copies of public records, a legible sign or notice which states:

(a) The fee that the governmental entity charges to provide a copy of a public record; or

(b) The location at which a list of each fee that the governmental entity charges to provide a copy of a public record may be obtained.

4. The fee for providing a copy of a public book or record in the custody of a law library operated by a governmental entity must not exceed 50 cents per page.

NRS 239.053 Additional fee for transcript of administrative proceedings; money remitted to court reporter; posting of sign or notice.

1. If a person requests a copy of a transcript of an administrative proceeding that has been transcribed by a certified court reporter, a governmental entity shall charge, in addition to the actual cost of the medium in which the copy of the transcript is provided, a fee for each page provided which is equal in amount to the fee per page charged by the court reporter for the copy of the transcript, as set forth in the contract between the governmental entity and the court reporter. For each page provided, the governmental entity shall remit to the court reporter who transcribed the proceeding an amount equal to the fee per page set forth in the contract between the governmental entity and the court reporter.

2. The governmental entity shall post, in a conspicuous place at each office in which the governmental entity provides copies of public records, a legible sign or notice which states that, in addition to the actual cost of the medium in which the copy of the transcript is provided, the fee charged for a copy of each page of the transcript is the fee per page set forth in the contract between the governmental entity and the court reporter.

NDOT Public Records Request

Nevada Department of Transportation (NDOT) Public Records Request Fee Schedule
The following fee schedule will be applied to a public records request when the request reaches a cost of $25 or more. A requestor may request a fee waiver by contacting publicrecordsreq@dot.nv.gov or by calling 775-888-7437. Please have your request tracking number handy when contacting the Records Management Office.

Reproductions

8 ½ x 11…….…….…….. $0.01 per page
8 ½ x 14 ……..…….…… $0.01 per page
11 x 17 …….…… $0.01 per page
Oversized ……..…… estimate provided based on print dimensions
Example: A 24 x 36 print = $ 0.24

Media

Thumb Drive ……...……..…… $15.00

Staff Time

NDOT has a dedicated team to respond to public records requests. The average public records request takes NDOT an average cumulative time of one (1) hour to process throughout the course of a request. A request that is estimated to take more than a cumulative one (1) hour will be charged the following fee:

Staff Time …….……..…… $19.00 per hour

As a requestor, please note:

- A requestor will be notified in writing of the estimated fees related to their public records request before the records review process begins. The requestor is required to acknowledge the estimated fees and approve moving forward in the request process, request a fee waiver, or inform the Records Management Section of their desire to discontinue with their request.
- A requestor will be sent an invoice once the request process is complete. The requestor must provide payment prior to the release of responsive records.
- Requestors that routinely submit public records requests that require a fee will need to register with the State of Nevada customer services.

Fee Waiver Request

Once a requestor has received an estimated cost for a public records request, they may request the fee be partially or completely waived. The following information must be provided to the Records Management Section in writing for the consideration of a fee waiver:

- Request Tracking Number
- Name
- Company (if applicable)
- If you have submitted a public records request on a previous occasion, when
- Brief explanation for the need to waive the request fee

NORTHERN NEVADA
Public Health
Serving Reno, Sparks & Washoe County

NORTHERN NEVADA PUBLIC HEALTH
PUBLIC RECORDS REQUEST POLICY ADDENDUM

Effective: August 26, 2021

1. Purpose

The purpose of this addendum is to add clarity to the Washoe County Public Records Request policy adopted by the District Board of Health on July 22, 2021.

2. Fees

This section clarifies Section 5 of the Washoe County Public Records Request policy. A fee may be charged for providing a copy of a public record. However, the fee is limited as described herein and must not exceed the actual cost to the agency to provide the copy of the public record unless a specific statute or regulation sets a fee that the governmental entity must charge for the copy.

Actual cost to fulfill the public records requests shall be charged to the requestor of public records:

a. PAPER COPIES shall be provided at $0.05 per page. Any records that require redaction shall be provided by paper copy.

b. ELECTRONIC STORAGE (thumb drives, CDs) shall be provided at the actual cost of the device.

c. POSTAGE shall be charged to the requester at actual cost.

d. PERSONNEL COSTS shall be charged at the rate of $30.42 per hour ($0.51 per minute), which represents the costs incurred by NNPH per hour for the lowest paid full-time staff position. This office shall waive personnel costs for requests that can be filled in 2 hours or less.

e. Any other actual costs that may be incurred in the filling of the request.

f. A list of fees that may be charged shall be posted at each office in which the copies of public records are provided. The list of fees shall be posted, in a conspicuous place at each office in which the governmental entity provides copies of public records, a legible sign or notice which states:

   i. The fee that the governmental entity charges to provide a copy of a public record; or

ii. The location at which a list of each fee that the governmental entity charges to provide a copy of a public record may be obtained.

3. Payment of Actual Costs Required

This section clarifies Section 5 of the Washoe County Public Records Request policy.

a. The Records Official shall notify the requestor of the estimated cost to fulfill the records request. Payment of at least half of the estimated amount must be paid prior to work beginning on the request.

b. Payment must be provided by money order and made payable to "Northern Nevada Public Health."

c. The remainder of the amount shall be due prior to the release of records.

d. Upon request, all or a portion of the costs of fulfilling a public records request may be waived.

4. Related Request

Related requests may be aggregated for purposes of determining the number of hours spent fulfilling them. Related requests may include requests from the same person on the same or similar subject matter and/or request made close in time to one another.

5. General Policies for Processing Public Records Requests

This section clarifies and replaces Section 7.i of the Washoe County Public Records Request policy. Electronic databases that contain the electronic mail addresses or telephone numbers of individuals that have provided the addresses or numbers for the purpose of or in the course of communicating with the agency are confidential and may not be disclosed in its entirety as a single unit unless in response to an order issued by a court. Individual telephone numbers or electronic mail addresses of a person may be confidential and may not be disclosed.

**Note: This document was updated in 2025 to reflect the name change from Washoe County Health District to Northern Nevada Public Health.*

STATE BOARD OF COSMETOLOGY

Photocopy Fees

It is the policy of the Nevada State Board of Cosmetology that photocopies of Board meeting minutes or other Board meeting documents requested by patrons will be handled by Board staff. Copies are $0.10 per page, starting at page 1.

Certified court transcripts will come at an additional cost.

NRS 239.053 Additional fee for transcript of administrative proceedings; money remitted to court reporter; posting of sign or notice.

1. If a person requests a copy of a transcript of an administrative proceeding that has been transcribed by a certified court reporter, a governmental entity shall charge, in addition to the actual cost of the medium in which the copy of the transcript is provided, a fee for each page provided which is equal in amount to the fee per page charged by the court reporter for the copy of the transcript, as set forth in the contract between the governmental entity and the court reporter. For each page provided, the governmental entity shall remit to the court reporter who transcribed the proceeding an amount equal to the fee per page set forth in the contract between the governmental entity and the court reporter.

2. The governmental entity shall post, in a conspicuous place at each office in which the governmental entity provides copies of public records, a legible sign or notice which states that, in addition to the actual cost of the medium in which the copy of the transcript is provided, the fee charged for a copy of each page of the transcript is the fee per page set forth in the contract between the governmental entity and the court reporter.

(Added to NRS by 1997, 2385)

PUBLIC RECORDS REQUEST

How can I help you today?

accordance with NRS 239. All public records, the contents of which are not otherwise declared by law to be confidential, shall be open for inspection or to obtain copies.

Following are links to information regarding fees for copies of public records and how to make a public records request.

Public Records Request and Schedule

The Nevada State Contractors Board is committed to providing access to public records in accordance with NRS 239. All public records, the contents of which are not otherwise declared by law to be confidential, shall be open for inspection or to obtain copies. Public records requests may be written or verbal. However, request involving an extraordinary use of personnel time, must be submitted in writing. To ensure you receive the desired record(s), it is preferable that request are made using the Public Records Request Form. Requests may be directed to either office of the Nevada State Contractors Board or submitted via email to:

publicrecordsrequest@nscb.state.nv.us

General licensee information and contractor listings are available on the Board's website at no charge.

If the costs for producing records are estimated to be more than $10.00, records will not be produced until payment is received. When estimated costs exceed $10.00, the requester will be notified and required to remit full payment or a deposit.

General Fees:

- Black and white copies, up to 8.5" x 14" .....$.05/per page (Fees for black and white copies will not be assessed for the first 50 pages)
- Color copies, up to 8.5" x 14" .....$.50/per page
- Certified true copies .....$.50/per page

Postage: All shipping will be sent by USPS standard mail unless alternative methods are requested. The requester is responsible for postage fe

How can I help you today?

Court Reporter Transcripts: Requests for transcripts will be referred directly to the Court Reporter.

nevada state contractors board

The Nevada State Contractors Board is funded from fees collected from licensees.

The Nevada State Contractors Board does not receive funds from the State General Fund.

*Links are provided for the convenience of our visitors and in no way signifies an endorsement of, or an affiliation with the organizations found on this page. The Nevada State Contractors Board is not responsible for the content of any other website.

The information contained on this website is provided as a courtesy and may not reflect recent changes or updates. Neither completeness nor accuracy is guaranteed. The Nevada State Contractors Board shall have no liability or responsibility for loss and damages arising from the information provided from these pages.

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How can I help you today?

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nevada state contractors board

HOME ABOUT US L

ABOUT US LICENS

How can I help you today?

From: Julie Wootton-Greener
To: AGGeneralCounsel
Subject: Supplemental materials for Public Records Taskforce survey
Date: Wednesday, October 7, 2026 8:41:57 AM
Attachments: image001.png

Good morning,

Below are supplemental materials from the Nevada Department of Education in response to the Public Records Taskforce survey. Please let me know if additional information or clarification is needed.

Thank you.

Fee Schedule for Public Records Requests:
No fees will be assessed until total costs reach $10. If the cost of producing the records is estimated to be more than $10, the records will not be produced until payment is received, unless a decision to waive fees has been made.

Copying fees:

- Black & white, 8 %" x 11" $0.03 per page
- Black & White, 8 %" x 14" $0.06 per page
- Color up to 8 %" x 14" $0.10 per page
- Electronic scanning to CD $5 per disc
- Certified true copies: $5 per page

Up to three (3) examples of public records requests your Government Entity deemed overbroad or unduly burdensome

- **12/1/25**

Dear Public Records Officer,
Under Nevada Revised Statutes Chapter 239, I request copies of the following records (2019–2025) in the possession of Superintendent Jhone Ebert or the Nevada Department of Education:
1. All annual lists of “resources that reflect nationally accepted best practices for addressing the rights and needs of persons with diverse gender identities or expressions” distributed pursuant to NAC 388.880(5), including dates of distribution and any approval signatures.
2. All emails, memos, or correspondence to/from Jhone Ebert containing the terms: “NAC 388.880,” “best practices,” “gender identity,” “GLSEN,” “HRC Welcoming Schools,” “transgender student,” “parental notification,” or “confidentiality” in connection with NRS 388.133 or student gender policies.

3. Any meeting agendas, minutes, or briefing materials presented by or to Superintendent Ebert regarding gender identity guidance, confidentiality, or NAC 388.880 compliance.
4. All training materials or guidance documents approved or distributed by Superintendent Ebert related to supporting transgender or gender-diverse students.
I request these records in electronic format (PDF or searchable text) and ask that fees be waived as the disclosure is in the public interest. If fees exceed $25, please notify me first. Thank you.

- **One constituent filed 13 separate public records requests in April 2026 and an additional 12 separate requests in August 2026. All of the requests were for electronic summaries of purchase orders.**

- **5/17/26**

Pursuant to Nevada public records law, I respectfully request copies of records related to the creation, development, branding, procurement, implementation, and operation of the “Nevada COMPASS” program, platform, mobile application, and/or related initiatives. This request includes, but is not limited to:
1. Creation and Development
* Records regarding the origin, conception, naming, branding, or development of Nevada COMPASS * Internal communications discussing the name “Nevada COMPASS” * Planning documents, proposals, concept papers, meeting notes, or presentations
2. Procurement and Contracts
* Requests for proposals (RFPs), requests for information (RFIs), scopes of work, bids, contracts, amendments, purchase orders, invoices, and vendor agreements related to Nevada COMPASS * Records identifying any contractors, subcontractors, developers, consultants, nonprofits, or partner organizations involved
3. Funding Sources
* Records identifying funding sources, including federal grants, state appropriations, McKinney-Vento funding, ESSER funding, or other grant programs used for development or implementation
4. Data Sharing and Privacy
* Data-sharing agreements, memorandums of understanding (MOUs), privacy policies, FERPA-related reviews, cybersecurity assessments, or legal analyses related to the platform * Records identifying what user data is collected, stored, shared, or accessible through the platform
5. Communications
* Communications between NDE employees, contractors, vendors, nonprofits, advocacy organizations, school districts, or partner agencies regarding Nevada COMPASS * Communications referencing branding concerns, naming discussions, trademark considerations, or confusion with similarly named Nevada organizations or initiatives
6. Public Rollout and Implementation
* Rollout plans, onboarding materials, training materials, pilot program documentation, implementation timelines, and statewide deployment records *

Records identifying participating agencies, districts, schools, or providers
7. Domains and Technology
* Records regarding website/domain registration, hosting, software platforms, app development infrastructure, or ownership/administration of associated domains or applications
Please provide records in electronic format where possible. If any portion of this request is denied, please cite the specific legal exemption relied upon and provide all segregable non-exempt portions. Thank you for your time and attention to this request.

Julie Wootton-Greener
Public Information Officer
Nevada Department of Education
julie.woottongreener@doe.nv.gov
Desk: (702) 486-6602

NEVADA
Department of
Education

Schedule of Fees

General Recording

See our General Recording Requirements or NRS 247.110(3) for standard formatting requirements.

Type	Price
General Document Recording Fee	$43.00 per document
Notice of Default Document Recording Fee	$293.00 per document (NRS 107.080)

Map Recording

Type	Price
Subdivision/Tract Map	$68.00
Parcel Map	$35.00
Survey Map	$35.00
Land Map	$68.00
Each additional page on all maps	$10.00

Mining Recording

For more information, please visit Nevada Division of Minerals.

Type	Price
Certificate of Location, including Amended or Relocated	$28.00 per document, plus $10.00 per claim for D.O.M.
Affidavit-Notice of Intent to Hold, Proof of Labor, or Amended Proof of Labor	$18.00 per document, plus $2.00 per claim, plus $10.00 per claim for D.O.M.
Placer Map, including Amended or Relocated	$18.00 per document, plus $1.00 per acre
Lode, Millsite, or Tunnel Map including Amended or Relocated	$18.00 per document, plus $15.00 per claim

Uniform Commercial Code (UCC) Recording

Accepted on forms prescribed and made available by the Nevada Secretary of State.

Type	Price
UCC, containing up to two pages	$60.00
UCC, containing three to twenty pages ($2.00 for each page attached over 20 pages)	$90.00
UCC, pertaining to public finance transaction (plus $2.00 for each additional debtor listed on all UCC's)	$90.00

Recording Taxes

Transfer tax is collected, per NRS 375, when an interest in real property is conveyed.

Type	Price
Real Property Transfer Tax	$2.05 per $500 of value

Marriage Certificate Copies

A certified copy of the *application* for marriage license is available in the Washoe County Clerk's Office. Contact them via phone at 775-784-7287.

Type	Price
Certified Copy of Marriage Record (proof of marriage)	$15.00 each
Plain Copy of Marriage Record	$1.00 each

Document Copies

Type	Price
Document Copy	$1.00 per page
Map Copy	$1.00 per page
UCC Copy	$2.00 per page
Fee to certify any document copy	$4.00 per certification

Bulk Electronic Copies (starting 1/1/2026)

Type	Price	NRS reference

Type	Price	NRS reference
Index Data	$75.00 per week	NRS 239.052
Images	$100.00 per week	NRS 239.052
Index Data and Images	$125.00 per week	NRS 239.052

Additional Information

For any additional information, or clarification, please contact us:

Information	Phone Number
Marriages and copy requests	775-328-3660
Real Estate, and all other questions	775-328-3661

Fees for Public Records Requests

1. FEES MAY BE CHARGED FOR PUBLIC RECORDS REQUESTS:

As provided in Section 5 of Washoe County's Public Records Request Policy, fees may be charged for providing responses to a public record request. The fee is limited to the actual cost to the agency to provide the copy of the public record, unless a specific statute or regulation sets a fee that the governmental entity must change for the copy. For example, many fees charged by the County Recorder are set by a specific statute. There is no such statute for records requested from Washoe County as a whole. This policy applies to County departments not headed by an elected official.

2. FEES CHARGED TO FILL PUBLIC RECORDS REQUESTS:

The actual cost to fulfill the public records requests received by Washoe County shall be charged to the requester of public records as follows:

a. PAPER COPIES shall be provided at $0.05 per page. Any records that require redaction shall be provided by paper copy.

b. ELECTRONIC STORAGE (thumb drives, CDs) shall be provided at the actual cost of the device.

c. POSTAGE shall be charged to the requester at actual cost.

d. PERSONNEL COSTS shall be charged at the minimum hourly rate of an Office Assistant I for staff time that exceeds 10 hours.

i. The current hourly rate for an Office Assistant is $25.45 per hour. The Washoe County Salary Schedule is currently available at https://www.washoecounty.gov/humanresources/Careers/jobspecs.php

ii. Washoe County will not charge any fees for the first 10 hours of personnel time necessary to fill a public records request.

e. Any other actual costs that may be incurred in the filling of the request.

3. PAYMENT:

Payment must be made by cash, check, or money order payable to "Washoe County" and must include the Washoe311 ID number for the request being paid for. Payment may be made at the Washoe County department that responds to the requester with requested records or information or the office of the Comptroller located at 1001 E. 9th Street (corner of 9th Street and Wells Avenue) Building D, 2nd Floor, or other department that accepts payment. Payment of half the estimated amount must be made prior to fulfillment of the request. Any remaining amount is due upon completion of fulfillment of the request. The records will not be released until all outstanding amounts have been paid. If payment is required, the requester will be provided with an anticipated completion date, estimated from the date that the initial payment is made.

This list of fees may be obtained at the Washoe311 Public Records Request webpage: https://www.washoecounty.gov/311/prr-request-form.php. Effective July 1, 2022.

Washoe County
Job Classification Salaries
Effective July 1, 2026

Job Cls #	Title	PS Area	PS Group	Level	Min hourly	Max hourly	Min Annual	Max Annual
60018782	MEDIA AND COMMUNICATIONS PROGRAM MANAGER	Y	18	--	$ 56.08	$ 72.91	$ 116,646.40	$ 151,652.80
60000179	MEDIA PRODUCTION SPECIALIST	W	12	--	$ 31.07	$ 40.40	$ 64,625.60	$ 84,032.00
60018551	MEDICAL BILLING SPECIALIST	W	12	--	$ 31.07	$ 40.40	$ 64,625.60	$ 84,032.00
60018781	MEDICAL EXAMINER'S OPERATIONS MANAGER	Y	19	--	$ 62.37	$ 87.32	$ 129,729.60	$ 181,625.60
60018429	MEDICOLEGAL DATA SPECIALIST	W	13	--	$ 33.55	$ 43.61	$ 69,784.00	$ 90,708.80
60016052	MEDICOLEGAL DEATH INVESTIGATOR SUPERVSR	Y	17	--	$ 49.22	$ 64.00	$ 102,377.60	$ 133,120.00
60019505	MEDICOLEGAL DEATH INVESTIGATOR/TECH LEAD	W	16	--	$ 43.43	$ 56.47	$ 90,334.40	$ 117,457.60
60002254	MEDICOLEGAL DEATH INVESTIGATOR/TECH.	W	15	--	$ 39.28	$ 51.08	$ 81,702.40	$ 106,246.40
60008242	MEDIUM EQUIPMENT OPERATOR	W	11	--	$ 28.77	$ 37.40	$ 59,841.60	$ 77,792.00
60006152	MENTAL HEALTH COUNSELOR I	W	15	--	$ 39.28	$ 51.08	$ 81,702.40	$ 106,246.40
60019300	MENTAL HEALTH COUNSELOR I	P	15	--	$ 39.28	$ 51.08	$ 81,702.40	$ 106,246.40
60006153	MENTAL HEALTH COUNSELOR II	W	16	--	$ 43.43	$ 56.47	$ 90,334.40	$ 117,457.60
60015776	MENTAL HEALTH COUNSELOR II	P	16	--	$ 43.43	$ 56.47	$ 90,334.40	$ 117,457.60
60006154	MENTAL HEALTH COUNSELOR SUPERVISOR	Y	17	--	$ 49.22	$ 64.00	$ 102,377.60	$ 133,120.00
60018932	MENTAL HEALTH COUNSELOR SUPERVISOR	P	17	--	$ 49.22	$ 64.00	$ 102,377.60	$ 133,120.00
60006145	MITIGATION SPECIALIST	W	15	--	$ 39.28	$ 51.08	$ 81,702.40	$ 106,246.40
60019330	MUSEUM AIDE	W	08	--	$ 21.61	$ 28.09	$ 44,948.80	$ 58,427.20
60019251	MUSEUM PROGRAM COORDINATOR	W	12	--	$ 31.07	$ 40.40	$ 64,625.60	$ 84,032.00
60019506	NATURAL RESOURCE FIELD TECHNICIAN	W	11	--	$ 28.77	$ 37.40	$ 59,841.60	$ 77,792.00
60015350	NATURAL RESOURCE PLANNER COORDINATOR	Y	17	--	$ 49.22	$ 64.00	$ 102,377.60	$ 133,120.00
60017101	NATURAL RESOURCES MANAGER	Y	18	--	$ 56.08	$ 72.91	$ 116,646.40	$ 151,652.80
60016750	NATURAL RESOURCES PLANNER	W	16	--	$ 43.43	$ 56.47	$ 90,334.40	$ 117,457.60
60019079	NURSE PRACTITIONER SUPERVISOR	C	19	--	$ 62.37	$ 87.32	$ 129,729.60	$ 181,625.60
60000015	OFFICE ASSISTANT	W	10	--	$ 26.34	$ 34.25	$ 54,787.20	$ 71,240.00
60013015	OFFICE ASSISTANT	P	10	--	$ 26.34	$ 34.25	$ 54,787.20	$ 71,240.00
60019863	OFFICE ASSISTANT	C	10	--	$ 26.34	$ 34.25	$ 54,787.20	$ 71,240.00
60000017	OFFICE SPECIALIST	W	11	--	$ 28.77	$ 37.40	$ 59,841.60	$ 77,792.00
60007017	OFFICE SPECIALIST	C	11	--	$ 28.77	$ 37.40	$ 59,841.60	$ 77,792.00
60000024	OFFICE SUPERVISOR	Y	13	--	$ 33.55	$ 43.61	$ 69,784.00	$ 90,708.80
60018150	OPERATIONS SUPERINTENDENT - CSD/FACILITY	C	18	--	$ 56.08	$ 72.91	$ 116,646.40	$ 151,652.80
60004029	OPERATIONS SUPERINTENDENT - CSD/PARKS	C	18	--	$ 56.08	$ 72.91	$ 116,646.40	$ 151,652.80
60016877	OPERATIONS SUPERINTENDENT - CSD/ROADS	C	18	--	$ 56.08	$ 72.91	$ 116,646.40	$ 151,652.80
60013742	OUTREACH SPECIALIST I	P	13	--	$ 33.55	$ 43.61	$ 69,784.00	$ 90,708.80
60013726	OUTREACH SPECIALIST II	P	14	--	$ 36.15	$ 47.00	$ 75,192.00	$ 97,760.00

RESOLUTION TO ESTABLISH LIST OF FEES TO BE CHARGED TO COVER THE ACTUAL COSTS OF PROVIDING COPIES OF PUBLIC RECORDS

WHEREAS, NRS Chapter 239 allows a governmental entity to charge actual costs incurred by a governmental entity in the provision of a public record;

WHEREAS, Washoe County adopted a Public Records Request Policy on July 21, 2020, allowing its agencies to charge a fee to cover the actual costs of providing a copy of a public record; and

WHEREAS, Washoe County seeks to establish a list of fees that can be charged to cover the actual costs of providing copies of public records.

WHEREAS, actual costs are defined in NRS 293.005 to mean the direct cost incurred by a governmental entity in the provision of a public record, including, without limitation, the cost of ink, toner, paper, media and postage. The term does not include a cost that a governmental entity incurs regardless of whether or not a person requests a copy of a particular public record.

WHEREAS, actual costs therefore include costs that a governmental entity incurs because of a public records request, as opposed to regardless of the request.

WHEREAS, long before the Nevada legislature adopted the actual costs framework for charging fees in connection with public records requests, Washoe County adopted a policy differentiating between usual and unusual amounts of staff time necessary to compile information in response to requests from individual county commissioners. *See* Article 5 §5.6, *Washoe County Board of Commissioners Rules of Procedure Handbook* (adopted Dec. 18, 2018).

WHEREAS, the county's policy requires an individual county commissioner to seek special approval from a majority of the board of county commissioners at a duly agendized meeting of any request of that commissioner that requires more than 2 hours of staff time to complete.

WHEREAS, the county therefore has already determined that 2 hours is the appropriate cutoff between usual and unusual staff time necessary to compile information in response to a request.

WHEREAS, it stands to reason that public records requests, which also involve the compilation of information by county staff in response to requests, should be treated in a similar manner.

WHEREAS, 2 hours is therefore the cutoff beyond which staff time to fill a public records request represents a cost to the county incurred because of a public records request, as opposed to regardless of the request.

WHEREAS, the actual costs for which the county could charge a fee for filling a public records request include, but are not limited to, personnel time expended to fill a request that exceeds 2 hours in time.

WHEREAS, to maintain consistency throughout the State of Nevada and promote general access to public records, it is appropriate to waive on a standing basis all fees for staff time where requests require less than 10 hours.

WHEREAS, to maintain consistency throughout the State of Nevada and promote general access to public records will only charge for staff time in excess of 10 hours.

WHEREAS, to maintain consistency throughout the county departments, it is appropriate to charge staff time at the rate of an Office Assistant I and to waive actual costs for all staff hourly rates that exceed that of an Office Assistant I.

WHEREAS, in circumstances of public records requests requiring more than 10 hours of staff time to fulfill, it may be appropriate for personnel costs to be waived even if they exceed 10 hours in time.

WHEREAS, it is therefore necessary for staff to be given limited discretion to waive fees in appropriate cases.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA, as follows:

1. **Fees**

   As provided in Section 5 of the Washoe County Public Records Request policy, a fee may be charged for providing a copy of a public record. However, the fee is limited as described herein and must not exceed the actual cost to the agency to provide the copy of the public record unless a specific statute or regulation sets a fee that the governmental entity must charge for the copy.

   Actual cost to fulfill the public records requests shall be charged to the requestor of public records as follows:

   a. PAPER COPIES shall be provided at $0.05 per page. Any records that require redaction shall be provided by paper copy.

b. ELECTRONIC STORAGE (thumb drives, CDs) shall be provided at the actual cost of the device.

c. POSTAGE shall be charged to the requester at actual cost.

d. PERSONNEL COSTS shall be charged at the minimum hourly rate of an Office Assistant I for staff time that exceeds 10 hours.

i. The current hourly rate for an Office Assistant I (OAI) is $19.65 per hour. The Washoe County Salary Schedule is currently available at the following website.

i. All County departments shall not charge any fees for the first 10 hours of personnel time necessary to fill a public records request.

ii. The County hereby grants a standing waiver of actual costs for up to 10 hours of staff time and hourly rates in excess of an Office Assistant I hourly rate.

e. Any other actual costs that may be incurred in the filling of the request.

In each office in which the county provides copies of public records, a legible sign or notice shall be posted which states:

i. The fee that the county charges to provide a copy of a public record; or

ii. The location at which a list of each fee that the county charges to provide a copy of a public record may be obtained.

2. Payment of Actual Costs Required

In conjunction with Section 5 of the Washoe County Public Records Request policy:

a. The Records Official shall notify the requestor of the estimated cost to fulfill the records request. Unless otherwise required by the circumstances, time to review documents is estimated on the basis of 30 seconds per page or email. Payment of at least half of the estimated amount must be paid prior to work beginning on the request. Payment of the remaining amount must be made before the records are released. The requester is responsible for any costs incurred that exceed the original estimation. If the request ends up being filled in less time than originally estimated such that a refund is due for the amount that was paid prior to work beginning on the request, then the refund shall be made at the time the records are released.

b. Payment must be provided by money order and made payable to “Washoe County.”

c. The remainder of the amount shall be due prior to the release of records.

d. Upon request, all or a portion of the costs of fulfilling a public records request may be waived upon the approval of the applicable Department Director. Waiver is never required.

3. Related Request

Related requests may be aggregated for purposes of determining the number of hours spent fulfilling them. Related requests may include, but are not limited to, requests from the same person on the same or similar subject matter and/or requests made close in time to one another.

4. Applicability

The list of fees set forth above applies to all public records requests unless otherwise set forth in the Public Records Request Policy, Washoe County Code, or the Nevada Revised Statutes.

Approved by Board of Commissioners on 12/14/2021

Fee Schedule

Main Phone: (775) 328-3023

Service Charges may be paid in cash, personal check, money order, cashier's checks and credit card (credit card fees apply). Personal checks must be made payable to: Washoe County Sheriff's Office (WCSO).
There may be an additional fee associated with the cost of any request that requires overtime. The overtime charge will be determined based on the rate of pay for the qualified personnel.

For video redaction requests see the Washoe County Fees for Public Records Requests. Please click the link below.

Washoe County Fees for Public Records Request

Effective 11/26/2019	
SERVICE	**CHARGE**
COPY OF A CASE	
Paper Copies	No Charge
CDs	Cost per CD
Flash Drive	$10.00 per flash drive
BOOKING PHOTO	No Charge
BAIL AGENT REGISTRATION and I.D. Card **BAIL ENFORCEMENT AGENT I.D. CARD**	$35.00
CONCEALED WEAPON PERMIT	

Original Application (includes $39.00 fingerprinting State fee)	$99.00
Renewal Application (includes $39.00 fingerprinting State fee)	$64.00
Late fee (within 120-days after expiration)	$15.00
Replacement for lost, stolen, destroyed CCW	$15.00
Change of address/name fee	$15.00
LEOSA	
New Application	No Charge
Renewal Application each year thereafter	No Charge
CRIMINAL HISTORY LETTER	$10.00
EMBASSY LETTER	$10.00
FINGERPRINT CARDS	$10.00 per card
MARIJUANA REGISTRATION CARD	$35.00
WORK PERMIT (All Types per Washoe County Code)	
New/Renewal Application (includes $39.00 fingerprinting State fee)	$74.00
Replacement Card - Lost, Stolen, Destroyed, Name/Address	$15.00
BUSINESS LICENSE	
(includes $39.00 fingerprinting State fee per Washoe County Business License Division)	$74.00
PEDDLER AND SOLICITOR (includes $39.00 fingerprinting State fee)	$74.00
SUBPOENA PROCESSING	$25.00
COURT ORDERED FIREARM SURRENDER	$40 per firearm

Nevada Taxicab Authority
State of Nevada - Business and Industry

2090 E. Flamingo Road Suite 200
Las Vegas Nevada 89119
Telephone (702) 668-4000 • Fax (702) 668-4001
www.taxi.nv.gov

PUBLIC RECORDS REQUEST FEE SCHEDULE

No fee will be charged for copies unless the total copying cost exceeds $10.00. Similarly, no cost will be assessed for staff time to retrieve or otherwise process the records request unless staff time exceeds one (1) hour. Extraordinary requests will be processed as discussed below.

Payment Methods:
Payment may only be made by cash (exact change), credit card, company check, cashier's check or money order payable to the "*Nevada Taxicab Authority*." Payment is due upon receipt of records.

Copying fees:

- Black and white copies, up to 8.5" x 14" — .05/per page
- Color, up to 8.5" x 14" — .20/per page
- Compact Disc or Flash Drive — $5/per disc/flash drive

Postage:
The requestor is responsible for payment of the estimated postage.

Appeals:
The fee charged for a certified copy of trial transcripts is a non-refundable fee per page set forth by the contract between the State of Nevada Purchasing Division and the transcription service provider. This means that the cost for certified transcripts will vary depending upon the length of the underlying hearing. The Taxicab Authority Administration will forward the estimated invoice to the Appellant for payment. The transcript fee must be submitted to the Taxicab Authority Office within thirty (30) calendar days following the Hearing Officer's decision. The transcriptionist will generate a certified transcript only upon receiving full payment. Appellants may pay the transcript fee total at the Taxicab Authority Office located at 2090 East Flamingo Road, Suite 200, Las Vegas, Nevada 89119 during regular business hours (7:30AM to 4:30PM).

Extraordinary Requests:
The Taxicab Authority will charge for extraordinary use of its personnel and/or technological resources when satisfying extraordinary public records requests. Requesters ***must*** submit extraordinary requests in writing, and the agency ***must*** provide the requester a written estimate of the fee before preparing the requested information.

If estimated staff time exceeds one (1) hour, the requester is responsible for the staff time incurred. Fees for staff time are in addition to fees for copying. Estimates of costs will be provided in advance to the requester if projected costs exceed $25.00. The Taxicab Authority will only proceed with extraordinary requests upon the requester's authorization and full payment of the estimated cost. The Taxicab Authority may also charge an extraordinary fee not to exceed 50 cents per page in addition to any other fee authorized pursuant to NRS chapter 239.